

# BAKKE GRADUATE UNIVERSITY



## CATALOG 2019-20

Bakke Graduate University strengthens leaders who steward resources with and for vulnerable people and places, by means of contextual, Christian-based education innovatively delivered throughout the urban world.

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[www.bgu.edu](http://www.bgu.edu)  
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## **ACCREDITATION**

Bakke Graduate University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) having been awarded Reaffirmed Status as a Category III and IV Institution by the TRACS Accreditation Commission on November 8, 2010; this status is effective for a period of ten years.

TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Transnational Association of Christian Colleges and Schools (TRACS)  
15935 Forest Road, Forest, VA 24551  
Phone: 434-525-9539; Fax: 434-525-9538  
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## **TEXAS HIGHER EDUCATION COORDINATING BOARD**

Bakke Graduate University is authorized by Texas Higher Education Coordinating Board to grant master and doctoral degrees, grant credits toward degrees, and to use certain protected academic terms in the State of Texas under at its Dallas, Texas site. "Bakke Graduate University has demonstrated that it meets the standards set forth in the rules of the Texas Higher Education Coordinating Board and qualifies for an exemption pursuant to Subchapter G, Chapter 61, Texas Education Code and, as defined in Chapter 7.3 of Board rules, from certain, but not all regulations."

## **NATIONAL COUNCIL FOR STATE AUTHORIZATION RECIPROCITY AGREEMENTS (SARA)**

Bakke Graduate University has been approved by Texas as an institutional participant in the National Council for State Authorization Reciprocity Agreements (NC-SARA). NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education.

## **U. S. DEPARTMENT OF EDUCATION (DOE)**

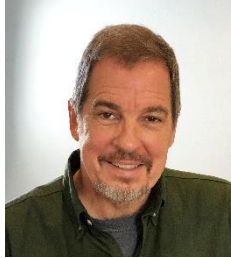
Bakke Graduate University is recognized as an accredited institution by the Department of Education for the United States. For more information see:

<https://ope.ed.gov/accreditation/InstAccrDetails.aspx?756e697469643d3136333433352663616d70757349643d30267264743d352f32342f323031382031303a35373a313620414d>

## **BGU MISSION STATEMENT**

Bakke Graduate University strengthens leaders who steward resources with and for vulnerable people and places, by means of contextual, Christian-based education innovatively delivered throughout the urban world.

## FROM THE BGU PRESIDENT



We at Bakke Graduate University (BGU) are pleased that you are considering our university for your continuing development as a leader. We are a unique school in many ways:

(1) Our faculty and student body include urban leaders from around the world, providing our students with life-long access to an international network of leaders in diverse fields, such as urban studies, Christian theology, and ethical business.

(2) Our courses are held in major cities of the world, creating an unprecedented education by immersion into some of the best leadership practices in the world.

(3) Our educational method provides a unique mix of academic rigor, practitioner and scholarly professors, case studies, urban immersions, practical skills, and life-changing new perspectives.

(4) Our values and founding principles are rooted in Christian Scripture and 2000 years of Christian theology that provide an historically rooted compass for navigating the many unprecedented changes happening in our world today.

If you are enrolling in a Christian theology program at BGU, you will learn from the people and places in the world where God is moving most overtly, rooted in solid biblical understanding and church history in all the major streams of the church. If you are enrolling in an urban studies program at BGU, you will see how the most innovative leaders in the world are dealing with globalization and urbanization at levels the world has never seen before. If you are enrolling in a business program at BGU, you will get a practical business education with unflinching commitment to socially responsible business practices.

At every level, BGU is about transformation – of ourselves, each other, and the world in which we live. As you increasingly grow in this perspective through the many relationships you will make in your course of study at BGU, you will join a life-long network of leaders committed to transformational change and living lives that make a difference to others. As university administrators, faculty, and support staff, we are committed to serving you through your course of study. This Catalog is designed to be a comprehensive reference resource for new, as well as existing, students. If you need further information or would like a simpler program-specific guide or just a person to talk with, please call the university and we will be happy to assist you further.

Serving with you,

A handwritten signature in blue ink that reads "BRAD Smith". The signature is written in a cursive, slightly stylized font.

BGU President

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# WHO IS BGU?

## HISTORY

Originally founded in 1990 under the name Northwest Graduate School of the Ministry (NWGS), Bakke Graduate University (hereinafter BGU or “the university”) provides graduate level leadership education focusing on rigorous academics, immediately practical application, and involving a global constituency of faculty and students. BGU is accredited through the Transnational Association of Christian Colleges and Schools (TRACS) and is fully recognized by the US Department of Education. BGU has earned a strong reputation within academic Christian service, and business organizations.

During the last fifteen years, BGU has journeyed from its founding identity as a one-church based educational organization faithfully serving the Northwest United States to its current role as the school of choice for international urban leaders on five continents. This network was originally assembled as young leaders under the urban track of the Lausanne movement in the 1980s and was called the Lausanne Urban Associates. As Lausanne ended this initiative in the late 1980s, these same leaders and more were reassembled by Dr. Ray Bakke through the International Urban Associates (IUA). Now, this growing, global, urban network of leaders has acknowledged and responded to a strong need for a unifying educational experience that prepares and equips them for transformational work in a global world. BGU’s strategic plan outlines the ways in which it is responding to this educational opportunity for expanded excellence in the sphere of Christian service while charting a path of outstanding stewardship and solid business practices. (See BGU Core Appendices-Appendix 1 for a more detailed history of BGU.)

## MISSION STATEMENT

BGU’s mission statement is as follows:

**Bakke Graduate University strengthens leaders who steward resources with and for vulnerable people and places, by means of contextual, Christian-based education innovatively delivered throughout the urban world.**

## ACCREDITATION

Bakke Graduate University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) and has been awarded Reaffirmed Status as a Category IV Institution by the TRACS Accreditation Commission on November 8, 2010; this status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

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## GOVERNMENT AGENCY APPROVALS

Selected academic programs of study at BGU are approved by the Texas Higher Education Coordinating Board for enrollment of those eligible to receive benefits under Title 38 and Title 10, U.S. Code. Veterans of United States armed services organizations should contact the Student Finance



Coordinator to ensure proper documentation is presented and information is adequately communicated to the Veteran Affairs Office. Students participating in joint degrees that are the result of an agreement between BGU and an international school are not eligible for Veteran benefits.

## FAITH STATEMENT

BGU was founded as a non-denominational Christian university. Doctrinally, the institution stands for the fundamentals of the faith as taught in the Christian Scriptures and handed down through the centuries by the Church. Consistent with this purpose, the faculty and directors of BGU acknowledge the creeds of the early church and the confessions of the Protestant communions to which they severally belong. BGU explicitly affirms the classic ecumenical creeds, the Nicene Creed, the Apostles' Creed, and, the more recent evangelical confession known as the Lausanne Covenant (BGU Core Appendices-*Appendix 2*, hereinafter referred to as "the Statement of Faith").

## VISION

BGU looks beyond itself to embody the commonly-held vision of an international network. BGU serves and is served by a large international network of urban leaders, and its vision is shaped by these networks and partners. The vision of BGU includes the following key components (for full descriptions, see BGU Core Appendices-*Appendix 3*):

1. Served by and Serving Emerging and Experienced Transformational Leaders
2. Proclaiming the Whole Gospel, through the Whole Church, to the Whole World
3. Kingdom Sharing
4. Bible-based Perspective and Values Education
5. Accessibility to Life-Long Learning for Global Christian Leaders
6. Web-based Educational Services

## INSTITUTIONAL OBJECTIVES

The institutional objectives for BGU are as follows (for a full description of each, see BGU Core Appendices-*Appendix 4*):

1. **Spiritual Formation:** This university will help a student have increased trust in God, while dynamically developing and stewarding its partnerships and networks.
2. **Perspective:** Shifts in worldview, mindset, new ways of seeing themselves and God, will result as the BGU 8 perspectives are integrated in students' lives and outreach/influence.
3. **Knowledge:** Prophetically disruptive and ethically sound knowledge is needed to accomplish Spiritual Formation and Perspective Transformation.
4. **Skills:** Hands-on leadership-related skills are taught, demonstrated and evaluated throughout BGU's academic and non-academic services to students.
5. **Application:** BGU students apply their learning in their life and work during their studies and after they graduate, while expanding their own partnerships and networks and becoming increasingly Christ-like.

## OVERALL OBJECTIVES

The overall objectives for all BGU's programs (for full description, see BGU Core Appendices-*Appendix 5*):

1. Deliver Practical Ministry Instruction
2. Deliver Biblically-Based Curricula
3. Provide a Faculty Composed of Successful Global Practitioners
4. Deliver through an Adult Learning Educational Approach

5. Instill in Students a Recognition of the Diversity of the Church
6. Provide Leadership Training to Build the Local Church within a Global Perspective
7. Instill in Students the Reality of Globalization

## EDUCATIONAL VALUES & PHILOSOPHY OF ENGAGEMENT

The educational values and philosophy of BGU form the guidelines of how BGU will develop courses, form networks, select students, faculty, and staff, while pursuing its unique approach to graduate education. BGU is a community formed around spiritual reflection, authentic relationships, and sacrificial service. It is an accredited higher educational institution committed to developing incarnational servant leaders who are intentional instruments of God in their communities and workplaces. BGU collaborates with an emerging global network of organizations, churches, and schools to develop transformational leaders who seek peace in their cities worldwide. For a list of these values, see BGU Core Appendices-Appendix 6.

## CORE VALUES

BGU's Core values are as follows (for full details, see BGU Core Appendices-Appendix 7):

1. Passion
2. Celebration
3. Respect
4. Integrity
5. Community

## MINISTRY & EDUCATIONAL PHILOSOPHY

### **Practical Ministry Philosophy Based on Mentoring**

The courses of Bakke Graduate University (BGU) are taught by seasoned instructors who are academically qualified and currently engaged in practicing what they teach. The instruction provided in the classroom is based on principles of *“modeling”* and *“mentoring.”* As in other professional fields, such as law or medicine, Christian practitioners who are being trained for Christian leadership benefit from practicing *“mentors”* who teach not only from a textbook but from a life of experiences. BGU's instructors have proven track records in leading effectively ministries or professions, and therefore teach from a practical as well as from an academic viewpoint. The doctoral and master's degrees are designed so that Christian practitioners will accomplish significant academic growth while grounded in very real practice. The goal of BGU is to stretch, challenge and equip its students to be transformational leaders in the global context.

### **Academic Program Based on Biblical Foundations**

The educational philosophy of BGU emphasizes the equipping of individuals for effective ministry as well as providing a sound biblical framework within which all service must take place. *All courses are taught from a biblical perspective and are Christ-centered.* The Bible is recognized as the primary and authoritative Christian text for all Christian faith and practice. Therefore, the various forms of ministry taught at BGU are defined and evaluated according to biblical descriptions. It is also recognized that all Christian service occurs within a specific cultural environment. Therefore, the content of the curricula is continually evaluated and adjusted to ensure that biblically-defined leadership principles are applied in forms which are culturally relevant to society.

The educational philosophy of BGU also focuses on the nature of the church and the formation of a biblical self-identity for pastors and professional leaders. The curriculum assumes that the Great Commission of Matthew 28:19-20 and the Great Commandment of Matthew 22:35-40 are the standards by which all service is to be measured.

## HEALTH & SECURITY

BGU strives to ensure the health and safety of its staff, faculty, and students according to and beyond relevant state and federal requirements. BGU Core Appendices-*Appendix 8* provides a list of emergency procedures that are applicable in its Dallas, Texas, office and classrooms.

## COMMUNITY STANDARDS OF CONDUCT

BGU's desire is to create an environment that is restorative and redemptive. Therefore, with the help of the Holy Spirit, Board members, students, administrators, faculty and staff strive to live lives that reflect the Kingdom values expressed in the Community Standards of Conduct. However, violations of the expressed principles and policies described in this document and in the Lausanne Covenant may result in disciplinary action up to and including dismissal or termination. These standards include:

1. Statement on Academic Freedom
2. Statement on Academic Integrity
3. Statement on Christian Conduct
4. Statement on Non-Discrimination
5. Statement on Harassment
6. Statement on Respect for People and Property
7. Statement on Substance Abuse

For a detailed description of these standards, please see BGU Core Appendices-*Appendix 9*.

## COMPLAINT PROCEDURES

The Texas Higher Education Coordinating Board (THECB) adopted rules codified under Title 19 of the Texas Administrative Code, Sections 1.110 – 1.120, on October 25, 2012. These rules create a student complaint procedure to comply with the U.S. Department of Education's "Program Integrity" regulations, which require each state to have a student complaint procedure in order for public and private higher education institutions to be eligible for federal Title IV funds. In December 2011, the Office of Attorney General of Texas issued an opinion stating that THECB has authority under Texas Education Code Section 61.031 to promulgate procedures for handling student complaints concerning higher education institutions. For details about this procedure, please see BGU Core Appendices-*Appendix 10*.

## FRAUD, ABUSE, & ACCURATE REPRESENTATION

BGU is committed to maintaining an educational entity that is not involved in any form of fraud or abuse, and will not support practices or procedures that are designed to deceive students or falsify information to students. BGU proactively investigates and resolves all complaints and other reports or findings that raise suspicion of fraud and/or abuse. Such cases and findings are reported to external regulatory and law enforcement agencies as required by law and contract. Following receipt of the complaint/fraud and abuse referral, the process for dealing with complaints is explained in BGU Core Appendices-*Appendix 10*. BGU is committed to accurately represent itself to the public in all of its publications, its website, its classrooms, and any communications with others.

## ACADEMIC SERVICES

### BGU Website

BGU's website contains a section devoted to Student Resources which include:

- Downloadable documents (<https://www.bgu.edu/students/downloadable-documents/>).
- Handbooks & Catalogs (<https://www.bgu.edu/students/handbooks-catalogs/>).
- Graduation Information (<https://www.bgu.edu/students/graduation-information/>).

- Title IX Information (<https://www.bgu.edu/title-ix/>)
- Standards of Conduct/Clery (<https://www.bgu.edu/students/student-resources/standards-of-conduct-clery/>)

## **Orientation**

BGU has created an Orientation Packet for every incoming student. In addition to links to welcoming videos from the BGU President, Academic Dean, Registrar, and program directors, this packet contains numerous instructional videos for assistance in writing, formatting papers, etc. In addition, BGU provides synchronous orientation sessions each term regarding online learning and resources that are recording and made available to all students. Each faculty, at the beginning of a course, also provides an introductory synchronous course orientation session that is recorded and made available to all students enrolled in the course. (See BGU Core Appendices-Appendix 11 for the Orientation Packet.)

## **Writing Assistance**

BGU has purchased Unicheck, a plagiarism checker that has been incorporated into Populi. When documents are uploaded into the online classroom, Unicheck will immediately show quoted materials that have not use quotation marks or proper citations.

BGU also has created a free writing certificate “course” that can assist students in learning to write academically (especially important for students for whom English is a second language). To register for this free course, students can contact BGU’s eLearning Team. Students are also provided with numerous online writing resources.

## **Library/Learning Resources**

BGU offers its students a variety of alternatives for accessing books and research materials for courses and as preparation for their final projects. The onsite Library that is located at BGU’s Dallas Office contains over 4,000 volumes. There is a collection of dissertations and theses produced by BGU graduating students and there are also other research resources available to students. The library collection is cataloged and indexed and a searchable database can be accessed on any of the computers provided in the library. The computers are also available in BGU’s Dallas Office for student use to gain access to online search engines and for internet research.

BGU’s main library of over 4,000 volumes is made available to every student regardless of location in an online format. This library contains a rich collection of research guides and resources, and eBooks for social sciences, business, and theology. The Online Library is overseen by a MLS Librarian, who is available to assist students with in-depth research, search strategies, referral, and reference questions. The Online Library also provides guidance on academic writing, citation styles, and paper formatting, and provides a portal for students to express feedback and contribute suggestions on additional resources for the Online Library. Students also have off-campus access to the ProQuest® databases, which include ProQuest Religion, the ProQuest Business Research Library and the ProQuest Newsstand of national newspapers including the Christian Science Monitor. The ProQuest Databases can be found in the Research Guide section of the Online Library.

## **Online Mentoring**

BGU’s Online Mentoring allows students the opportunity to meet with an academic advisor/mentor in group and individual settings to discuss their degree roadmap and enjoy prayer, counseling, coaching, and ongoing encouragement using either phone, Skype, Zoom, or other video technology.

## **BGU Online Helpdesk**

BGU’s Helpdesk is available to all students for easy access to Frequently-Asked Questions as well as access to technical support staff for questions, consultations, tutorials, and feedback. The Helpdesk is available Monday through Saturday, honoring Sunday as a Sabbath day.

## Office of the Registrar

The Registrar's Office arranges course schedules, receives and processes student admission applications and course registrations, and maintains a repository of academic records. Students should contact the Registrar for official and un-official transcripts, registration information, financial account questions, issues concerning grades, and any other inquiries related to student records. Appointments may be scheduled for advisement on course schedules, class registration, etc., by contacting the Registrar via email at [Registrar@bgu.edu](mailto:Registrar@bgu.edu).

## Counseling and Advising Appointments

Upon admission, each student is assigned a specific advisor. The role of the advisor is to guide the student to make the best academic choices for the development of his/her degree and to ensure the student's best integration and growth with BGU. It is the advisor's responsibility to contact his/her advisee at least once a month. Students are required to keep appointments with that advisor throughout the course of their degree programs. To schedule an advising appointment, students may contact BGU at (214) 329-4447, or via email. For students who are unable to attend an appointment in person, a phone/Skype appointment will be scheduled. In addition to the Program Director of the student, the Director of Student Services (Dr. Traci Tucker) and Director of Spiritual Formation (Dr. Nita Kotiuga), the following staff and/or faculty members are also available for advising appointments:

### Doctoral Degree Students

Prospective Students:	Traci Tucker (ext. 122; <a href="mailto:Traci.Tucker@bgu.edu">Traci.Tucker@bgu.edu</a> )
Admission Procedures:	Traci Tucker (ext. 122; <a href="mailto:Traci.Tucker@bgu.edu">Traci.Tucker@bgu.edu</a> )
General Academic Questions:	Bridgette Harris (ext. 118; <a href="mailto:Bridgette.Harris@bgu.edu">Bridgette.Harris@bgu.edu</a> )
General Academic Advisor:	Bridgette Harris (ext. 118; <a href="mailto:Bridgette.Harris@bgu.edu">Bridgette.Harris@bgu.edu</a> )
Doctoral Final Project:	Bill Payne (ext. 137; <a href="mailto:Bill.Payne@bgu.edu">Bill.Payne@bgu.edu</a> )

### Master's Degree Students

Prospective Students:	Traci Tucker (ext. 122; <a href="mailto:Traci.Tucker@bgu.edu">Traci.Tucker@bgu.edu</a> )
Admission Procedures:	Traci Tucker (ext. 122; <a href="mailto:Traci.Tucker@bgu.edu">Traci.Tucker@bgu.edu</a> )
General Academic Questions:	Bridgette Harris (ext. 118; <a href="mailto:Bridgette.Harris@bgu.edu">Bridgette.Harris@bgu.edu</a> )
General Academic Advisor:	Bridgette Harris (ext. 118; <a href="mailto:Bridgette.Harris@bgu.edu">Bridgette.Harris@bgu.edu</a> )
Master's Final Project	Yvonne McKenzie ( <a href="mailto:Yvonne.McKenzie@bgu.edu">Yvonne.McKenzie@bgu.edu</a> )
Capstone Project (EMBA)	Lynn Bell ( <a href="mailto:Lynn.Bell@bgu.edu">Lynn.Bell@bgu.edu</a> )

## ADMISSION POLICIES

### Admissions Standards

BGU graduate programs have a unique focus on global urban leadership realities. The university is committed to the equipping of transformational leaders in business or various forms of Christian service. BGU not only seeks to strengthen those who come with traditional academic qualifications but also those who lead effective transformational organizations and who have a proven record of leadership without a traditional academic background. In many settings, both internationally and nationally, leaders have not had adequate access to educational opportunities. Non-Western and non-formal qualitative learning is given considerable value at BGU. Based on these convictions, BGU encourages transformational leaders worldwide to apply for its graduate programs. Each applicant will be evaluated on his/her merit and will receive a recommendation from the Academic Dean, in consultation with the Academic Cabinet, regarding the most appropriate academic program. For specific standards, please see BGU Core Appendices-Appendix 12.

### Student Status Classifications

The status of students at BGU are classified under various classifications, ranging from full-time, to part-time, auditors, and educational experiences. For a complete list and definition of each, please see BGU Core Appendices-Appendix 13.

## Transfer Credit Policy

If students have accumulated credits from other academic institutions that they believe may be applicable to their BGU degree, they may petition the Academic Dean at the time of admission for transfer of those credits (advanced standing). The Academic Dean, in consultation with the Academic Cabinet, may approve a transfer of a maximum of 50% of the total required credits in the degree program. For the complete process, please refer to BGU Core Appendices-*Appendix 14*.

## Admission Requirements & Procedures

Admission to any of the master's programs or doctoral programs at BGU is based on a selection process conducted by the Academic Dean, in consultation with the Academic Cabinet. The Academic Cabinet reviews each application thoroughly to determine the applicant's qualifications, as well as compatibility of the university programs to the applicant's educational goals. The applicant will then be approved by the Academic Dean, in consultation with the Academic Cabinet after all required application materials have been received by the university. For the step-by-step process, please refer to BGU Core Appendices-*Appendix 15*.

## Personal Learning Community

BGU attributes much of its students' educational success to what is called the "Personal Learning Community" (or PLC). Students create a PLC by identifying three to five individuals who agree to support the student during the course of his/her studies. The admissions process includes the requirement that a minimum of three PLC members must be identified, each of whom shall submit a completed PLC Agreement to BGU before an applicant will be considered for acceptance. The PLC can be close friends, co-workers, pastors, spouse, children, etc., each of whom will be asked to read assignments, provide periodic evaluations, and assist the student in staying accountable to completing their degree. For a description of the specific requirements of the PLC, see BGU Core Appendices-*Appendix 16*.

## English Language Proficiency

Each student must demonstrate English-proficiency by: (1) showing that English is his/her native language, or (2) by having successfully completed an undergraduate or graduate school program in which English is the primary method of instruction, or (3) exhibiting sufficient English-language capabilities to succeed in the classroom and in BGU programs as measured by a score of not less than 80 on the internet-based TOEFL or TOEFL-equivalent exams taken within the last five years. As an alternative to the TOEFL, BGU will accept the IELTS (International English Language Testing System) if a student has scored 6.5 or better, or a copy of the certificate that is awarded at the completion of the Total Immersion Program (TIP). Applicants who can fulfill the qualifications may submit a TOEFL Waiver Request with their application.

Students who are taking the TOEFL test should use BGU's code number of **0709** so BGU will receive the final score directly from the testing agency. For on-line information about TOEFL testing locations and practice tests go to [www.ets.org/toefl](http://www.ets.org/toefl).

## Minimum Technology Requirements

Since every BGU course includes participation via the internet, the minimum requirements for participating in courses for both students and professors include:

1. For email attachments: with dial-up connection a 1MB file can take 10 minutes to download.
2. For rich contents web pages: dial up (54KB) will be able to load but it will take a while. If document contains a number of embedded images and media, 512KB will be sufficient.
3. For Audio Steaming: at least 128 KB for Web Conferencing (video with low resolution/quality options): 900KB for two-person video session, higher for more participants. For better quality: 3.5 MB-10 MB for streaming video.

## **International Students**

The term “international student” is used at BGU to denote both internationals who attend courses in the United States on visas, as well as those who are legal, permanent residents of the United States. BGU is not authorized to issue visa documents for the F-1 Student Visa.

## **Admission as Special Student**

A special student is considered an applicant who does not meet the academic requirements of an individual degree. Persons who are interested in applying to a degree program as a Special Student are asked to complete the online application and to provide official or unofficial transcripts and a current CV or resume to the Admissions Office for preliminary review. The applicant is also asked to fill out an equivalency worksheet. This worksheet will assist the Academic Dean in determining whether the courses and work previously completed are of a sufficient quality and quantity to be considered for Special Student Status before the applicant is presented to the Academic Cabinet. The Academic Dean will recommend the path of either a degree completion program elsewhere or admission as a Special Student. The Academic Dean’s recommendation of potential eligibility is required in order to be permitted to continue the Special Student Status application process.

Special Students who do not maintain Satisfactory Academic Progress (SAP) or who do not complete any courses for a period of one year or more will be automatically withdrawn. Students admitted under Special Student Status will be required to take a minimum of two 4-credit courses per year and maintain a 3.0 GPA. If the student is unable to take two courses per year, they will be placed on a leave of absence and removed from Special Student Status. If, when they return to active student status, there are no Special Student Status slots available, the student will be placed on a waiting list and will only be allowed to take courses once they are reinstated to Special Student Status. For more details, see BGU Core Appendices-Appendix 17.

## **Admission with a Degree-Completion Program**

Qualified applicants who are studying in a BGU-approved degree-completion program at the bachelor-degree level and who have one year or less remaining in that program may apply for a BGU master’s degree program. Applicants may be accepted “pending bachelor’s degree completion.” Upon acceptance, students will then be eligible to take up to two courses prior to the Registrar’s receipt of their final official transcripts.

## **Special Needs Policy**

The Americans with Disabilities Act (ADA) of 1990 and Section 504 of the Rehabilitation Act of 1973 mandate equal opportunities for students to participate in or benefit from the services offered by BGU. As such, BGU endeavors to respond to the special needs of students with disabilities. Ramps and elevators provide access to BGU’s Dallas, Texas, offices and classrooms. Special efforts are made to schedule classes in facilities that are accessible, and parking places are reserved in all campus parking areas.

A qualified individual under the ADA must have a physical or mental impairment which substantially limits one or more major life activities. Major life activities involve caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

A qualified student with a disability must meet the academic and technical standards required for admission or participation in an education program or activity. It is the responsibility of the student to make his/her needs known in a timely manner to the Director of Student Services of BGU. Reviewing and granting accommodation for special needs can take up to eight weeks, so students should ensure timely processing of his/her needs by communicating in writing the type of accommodations as soon as possible.

Students reading in English for whom English is a second language (ESL) may read or write 25% slower than what is required of English-speaking students. Students who are reading or writing in Chinese should calculate that 10 pages of English are equal to seven pages of Chinese.

## FINANCIAL POLICIES

### Tuition and Fees

BGU seeks to provide excellence in education, while keeping costs as reasonable as possible. Student tuition and fees cover only a portion of the total operating costs of the university. The charges listed are effective as of July 1, 2019, and are subject to change without notice. Tuition and fees will change periodically and students are *required to pay the rates in effect at the time each course is held*. It is incumbent upon the student to verify current rates. All amounts are quoted in US Dollars. Check BGU's website for Administrative Fee for specific classes, which varies for each course. For a list of all tuition and fees, see BGU Core Appendices-Appendix 18.

### Course Registration

A \$100 non-refundable tuition course deposit must accompany the registration request in order to register for a course and to reserve a place in the class. This deposit may be transferred to another course if the student must shift to a different date. This deposit is applied toward the total tuition of the course. The balance of tuition and fees is due 14 days prior to the first day of the on-line portion of the course. Students who have not made payment or arranged for a payment plan will have a "Financial Lock" added to their account until the above-mentioned arrangements are made with BGU's Financial Department. Students will not be allowed to take classes unless their accounts are paid in full or they have a payment plan in place on which they are current. The Administrative Fee is due at the same time as tuition except for city immersion courses. The Onsite Administrative Fees for city immersion courses are due six weeks prior to the onsite portion of the course and are, for the most part, non-refundable.

Those who attend a city immersion but fail to complete all assignments by agreed-upon deadlines will forfeit all tuition and fees. If the course tuition was not yet paid in full, the student's account will be assessed for all course tuition and fees, if applicable.

### Course Extensions

A student may apply for a 1-month extension due to extenuating circumstances as long as 80% of the coursework has already been completed. The extension request must be signed by the POR and submitted to the Registrar's Office. If the student is unable to complete the work by the 1-month extension due date, the student may submit a special extension request for extenuating circumstances for five more months (for a maximum of six months from the original due date). The special extension request will require two Personal Learning Community (PLC) member signatures as well as the POR's signature. The student will be charged the standard extension fee of \$100 for each month of extension needed. The student may not start another course until all work from past courses are completed.

### Refund Policy

Courses require considerable advance preparation and expense by the university based on student registrations and deposits. Therefore, the following refund policies are enforced, based upon when a student withdraws from a course in relation to the course starting date. For the full refund policy, see BGU Core Appendices-Appendix 19.

### Financial Aid

BGU understands the financial stress that can result from the pursuit of graduate-level education. To help ease that burden, BGU has sought to identify various financial aid opportunities for qualified students wishing to attend BGU, but who do not have the financial resources to do so. BGU's hope is that these resources and financial aid packages will help you move forward with your educational goals. For more details about financial aid, see BGU Core Appendices-Appendix 20. For information about Title IV funding, see BGU Core Appendices-Appendix 21.



## **Financial Appeals Process**

If a student feels that his/her situation warrants an exception to the financial policies or regulations, he or she is encouraged to file a written appeal to the Registrar for consideration by the Academic Dean, in consultation with the Academic Cabinet. The Office of the Registrar will be responsible for investigating the circumstances of the appeal and making a report to the Academic Dean for final resolution at the next Cabinet meeting.

# **ACADEMIC POLICIES**

## **Identity Verification in Distance Learning**

BGU's identity verification policy applies to all credit-bearing distance education courses or programs offered by BGU, beginning with the application for admission and continuing through to a student's graduation, transfer, or withdrawal from study. The purpose of this policy is to ensure that BGU operates in compliance with the provisions of the United States Federal Higher Education Opportunity Act (HEOA) concerning the verification of student identity in distance education.

The HEOA requires that institutions offering distance education courses or programs have processes in place to ensure that the student registering for a course is the same student who participates in the course or receives course credit. For more details, see BGU Core Appendices-Appendix 22.

## **Student's Right to Know Act**

The Student Right-to-Know Act, passed by Congress in 1990, requires for institutions eligible for Title IV funding, under the Higher Education Act of 1965, to calculate completion or graduation rates of certificate- or degree-seeking, full-time students entering that institution, and to disclose these rates to current and prospective students. Since Bakke Graduate University (BGU) is an institution that participates in a Title IV program it is required to disclose graduation/completion rates of all students by race/ethnicity, gender and by sport (not applicable), and the average completion or graduation rate for the four most recent years. To read more about the Student Right-to-Know Act, please visit the National Center for Education Statistics website at <http://nces.ed.gov> and see BGU Core Appendices-Appendix 23 for BGU's reporting.

## **Student Privacy (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of personally identifiable information contained in a student's educational record. FERPA applies to all schools that receive funds under various programs from the U.S. Department of Education. See BGU Core Appendices-Appendix 24.

## **Correspondence Courses**

The Federal definition of correspondence education is "education provided through one or more courses by an institution under which the institution provides instructional materials by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor; interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student; correspondence courses are typically self-paced; and correspondence education is not distance education." No correspondence courses are available to BGU students other than the independent and directed studies mentioned above.

## **Online Courses/Distance Education**

The Federal definition of Distance Education is "education that uses one or more of the technologies listed to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, either synchronously or asynchronously.

The technologies may include the internet; one-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices; audio conferencing; or video cassettes, DVDs, and CD-ROMS, if used in a course in conjunction with any of the technologies listed above.”

All of BGU's courses include an online component and most courses are completely online. The Populi online software is BGU's Learning Management System (LMS). The minimum requirement for BGU's courses is a computer and reliable access to the Internet, which is the same requirement for all courses for all students. Students register for online courses just as they register for hybrid courses in Populi. The student will be required to participate in both synchronous and asynchronous class interactions, which include online discussions, real-time virtual classroom sessions, readings, and other requirements which, if not fulfilled, will result in a lower grade, as described in the syllabus for each course. Students and professors are required to be in direct and substantive communication on a weekly basis throughout the course.

### **Independent or Directed Studies**

Students may include a maximum twelve credits of Independent or Directed Studies courses in their program. Any exception to this policy must be approved by the Academic Dean, in consultation with the Academic Cabinet. An Independent Study is defined as a course that the student designs with the assistance of a supervisor. A Directed Study generally includes the student's participation in a seminar or conference and regular scheduled interaction with the professor. See BGU Core Appendices-Appendix 25 for details.

### **Course Requirements**

BGU's degree programs include fully online courses as well as hybrid courses that combine online components with face-to-face urban immersions, local cohorts and mentors. Urban immersions are held in various large cities on five continents and all travel expenses are the responsibility of the student. BGU has strict attendance policies, reading, assignments, and projects. For a full description of these requirements, see BGU Core Appendices-Appendix 26.

### **Reinstatement of Withdrawn Students**

A student in Withdrawn Status may petition the Academic Dean, in consultation with the Academic Cabinet, for reinstatement. If reinstatement is denied, the person may reapply for admission through BGU's standard admission process. In addition, the student must complete any additional requirements that may be deemed necessary by the Academic Dean. If the student has attended any other institution(s) during his/her absence, arrangements must be made for an official transcript (showing good standing) to be sent from each institution to the Office of Admissions (see Transfer policy). Exceptions and appeals may be made to the Academic Dean, in consultation with the Academic Cabinet. Students must submit a short statement about why they were unable to complete the program within the 7-year limit as well as a plan for completion within a relatively short period of time, which will be approved by the Academic Dean, in consultation with the Academic Cabinet.

### **Grading Policies**

Course grades are submitted by the instructor to the Registrar's Office approximately two weeks following the date the students submit their projects. Final grades are based upon the course syllabus. Any grade below a 2.67 or B- will not be considered passing. Students must maintain an overall minimum 3.00 GPA to graduate. Students receiving a low course grade may invoke a one-time opportunity to resubmit their assignments. The student must then re-submit the revised project or assignments within 30 days of receiving the final grade and pay an additional \$100 to have the work re-graded. After the re-submission, the grade may be changed at the discretion of the course instructor or academic dean if warranted by an improved project and/or assignment. Grade points are calculated by multiplying the grade numerical value by the number of credit hours for a class. Grade Point Average (GPA) is calculated by dividing the total grade points by the total accumulated credit hours. (See BGU Core Appendices-Appendix 27 the Grading Scale.)

## **Grading Rubrics**

BGU has designed grading rubrics that shall be used by all professors in determining the grades for all student projects, online interaction, journals, etc. See BGU Core Appendices-Appendix 28 for an example of one such rubric.

## **Credit Hour Definition**

The Federal definition of a credit hour is as follows: "A credit hour for Federal purposes is an institutionally established equivalency that reasonably approximates some minimum amount of student work reflective of the amount of worked expected in a Carnegie unit: key phrases being 'institutionally established,' 'equivalency,' 'reasonable approximate,' and 'minimum amount.'" For graduate-level work, one credit hour for BGU students is defined by the academic work consisting of professor instructions, reading assignments, group projects, class presentations, and independent project work and is equivalent to a minimum of 45 hours of work. Each degree program defines how many credit hours are needed to earn the degree.

## **Satisfactory Academic Progress (SAP)**

All students must meet the following standards of academic achievement to be classified as students in Good Standing. The qualitative standard requires the student to achieve and maintain a minimum overall or cumulative grade point average of 3.0 for the entirety of the program. The quantitative standard requires all students to complete their program of study within the normal time frame for completing the program. For details about how BGU determines SAP, academic probation, and dismissal, see BGU Core Appendices-Appendix 29.

## **Degree Program Duration and Time Limits**

A maximum of seven (7) years and minimum of three (3) years will be allowed to complete a BGU degree. The time limit will begin on the student's acceptance date. An extension may be granted, at the discretion of the Academic Dean, in consultation with the Academic Cabinet, if the student demonstrates steady progress toward degree completion and has a legitimate need for more time. Extensions must be requested in writing to the Registrar's Office explaining the extenuating circumstances and providing a projected completion date. An annual Degree Program Extension Fee of \$250 applies.

## **Graduation Policy**

BGU academic curriculum and course calendar is designed for June Graduation, but, BGU students have the option of December Graduation (1<sup>st</sup> Monday of December) or June Graduation (1<sup>st</sup> Saturday of June). However, a joint commencement ceremony is only held once a year during the June Graduation. All graduating students (December or June Graduation) are encouraged to attend and to invite their friends and family to celebrate their accomplishment during the June commencement service. See further graduation and candidacy requirements listed under each degree program. All charges assessed to the student's account, e.g., course tuition, graduation fees, library fees, Dissertation, Doctoral Final Project, or Master's Final Project fees, etc., must be paid in full before a degree will be issued. The deadline to submit all required course work, final projects, and payment of all dues for the December graduation is September 30 and the deadline to submit all required course work, final projects, and payment of all outstanding dues for the June graduation is April 15. The Catalog in effect at the time of a student's matriculation shall determine the complete requirements for graduation. Any exceptions to this policy or special cases will be handled by the Academic Dean in consultation with the Academic Cabinet.

## **Audit Registration Policy**

Auditing students, spouses of students, and alumni may register for courses up to six (6) weeks before the first day of the professor-led class session/immersion portion of a course, *depending upon space availability*.

## **Withdrawal from the University**

The following will result in a student being moved to withdrawn status: failing to request extensions for homework that is more than six months overdue, being inactive for more than 12 months, or requesting withdrawal. Students requesting a withdrawal should submit an Exit Interview to the Registrar's Office and the Academic Dean or the Registrar will seek to hold a face-to-face exit interview with that student. Maintaining an outstanding balance for over a year without contacting BGU to set up a payment plan will also result in the student's withdrawal. Prior to a withdrawal for financial reasons, at least three attempts to contact the student about the pending action will be made, over a period of at least two months.

## **Reinstatement of Withdrawn Students**

A student in Withdrawn Status may petition the Academic Dean, in consultation with the Academic Cabinet, for reinstatement. If reinstatement is denied, the person may reapply for admission through BGU's standard admission process. In addition, the student must complete any additional requirements that may be deemed necessary by the Academic Dean.

If the student has attended any other institution(s) during their absence, arrangements must be made for an official transcript (showing good standing) to be sent from each institution to the Office of Admissions (see Transfer policy above). Exceptions and appeals may be made to the Academic Dean, in consultation with the Academic Cabinet.

BGU, in accordance with standard academic procedures, requires that all coursework and final projects be completed within seven years of the date on which the student enrolled for his or her first course. Any student who has not completed their degree within the 7-year limitation may appeal to the Academic Dean, in consultation with the Academic Cabinet, to be allowed to exceed the limitation. (See also Degree Program Duration and Time Limits, page 37.) Student must submit a short statement about why they were unable to complete the program within the 7-year limit as well as a plan for completion within a relatively short period of time, which will be approved by the Academic Cabinet.

## **International Students**

The term "international student" is used at BGU to denote both internationals who attend courses in the United States on visas, as well as those who are legal, permanent residents of the United States. BGU is not authorized to issue visa documents for the F-1 Student Visa.

## **BGU'S Social Media Policy & Disclaimer**

Bakke Graduate University encourages interaction among users on BGU's social media sites but is not responsible for the content of others published on any official BGU websites, pages, or affiliates. This is including, but not limited to, Facebook, Twitter, YouTube, LinkedIn, Wikipedia, Foursquare, Google+, Instagram, Pinterest and all other social media websites listed here or not listed. For details about BGU's policy, please see BGU Core Appendices-Appendix 30.

## **Student Records**

The Family Educational Rights and Privacy Act of 1974 (FERPA) provides generally that: 1) students shall have the right of access to their educational records; and 2) educational institutions shall not release educational records to non-school employees without the consent of the student (or former student). With few exceptions, which are provided by law, students may see any of their educational records upon written request to the Registrar. For more details, see BGU Core Appendices-Appendix 31.

## **Transcripts**

All transcript requests must be authorized in person or in writing and must include the student's full name, Social Security number (US taxpayers only), date of birth, dates of attendance at BGU, the complete name and address of the office or person to whom the transcript is to be sent, and the signed authorization to release the transcript. There is a \$5.00 charge for every transcript issued. A minimum of *four days'* notice is required when requesting copies of official transcripts. A Transcript Request can be downloaded from the BGU website ([www.bgu.edu/students/downloadable-documents](http://www.bgu.edu/students/downloadable-documents)).

## **Institutional Review Board**

Bakke Graduate University (BGU) requires the conduct of ethical practices in relation to all research related to human subjects. BGU has adopted the guidelines outlined in the Code of Federal Regulations Title 45 (Public Welfare), Part 46 (Protection of Human Subjects). This document is available at <https://www.hhs.gov/ohrp/regulations-and-policy/regulations/45-cfr-46/index.html>

Before collecting data related to specific types of research with human subjects, all students, faculty, project supervisors, and other staff members must obtain approval from the BGU Institutional Review Board (IRB) when required by the guidelines established in Federal regulations § 45 CFR 46 and described in the *BGU Institutional Review Board Policy and Procedure Manual* (available on the BGU website). Engaging in research with human subjects without IRB approval when required has serious ethical implications and violates university and Federal policies. Some categories of research that will probably require approval of the IRB include the following:

1. Research involving interaction with children
2. Research involving prisoners
3. Research that involves deception or withholding of information from subjects
4. Research that involves intense physical exercise
5. Research that may cause emotional distress or discomfort greater than what would be expected in daily life

For more information on the types of research requiring IRB approval, visit the BGU website.

## **ACADEMIC REQUIREMENTS**

Bakke Graduate University currently offers four U.S. Accredited Academic Programs. Students in all four programs are invited to attend courses with those in other degrees, thus providing them with the additional advantage of experiencing BGU's unique geographic, cultural, and organizationally diverse relationships. BGU degrees provide theological, operational, and personal skill sets for entry into the most diverse range of world realities, from a call and ministry with those in abject poverty to a call and ministry with those in the corridors of the powerful. All four programs engage the unique niche areas of expertise in the BGU network of students, alumni, and faculty. For a list of those expertise, see BGU Core Appendices-Appendix 32.

### **Degree Completion Requirements**

For the details of each degree's completion requirements, see BGU Core Appendices-Appendix 41.

### **High Honors**

The designation of "High Honors" will be given to graduates, and designated on their diploma, when they have graduated with high honors in light of having attained an overall GPA of 4.0 or higher to attest to the high quality of his or her work.

### **Academic Calendar**

To see the current academic calendar, refer to *Appendix 42*.

### **Staff and Faculty**

See the following appendices for a complete list of BGU's administrative staff (BGU Core Appendices-*Appendix 43*), adjunct faculty (BGU Core Appendices-*Appendix 44*), resource faculty (BGU Core Appendices-*Appendix 45*), Board of Directors (BGU Core Appendices-*Appendix 46*), Board of Regents (BGU Core Appendices-*Appendix 47*), and all staff (BGU Core Appendices-*Appendix 48*).

## **Academic Cabinet**

The Chief Academic Officer is responsible for decisions affecting the academic integrity and effectiveness of the University and will delegate portions of this responsibility to the appropriate individual staff and faculty leaders. The Academic Cabinet serves as a standing advice process entity to support this effort. The Academic Cabinet advises regarding student acceptance and scheduling of courses, appointing of faculty, maintenance of all BGU academic documents such as the catalog, handbooks, curriculum, and syllabi.

Bakke Graduate University reserves the right, but is not obligated, to remove comments or posts that are racist, sexist, abusive, profane, violent, obscene or spam; that advocate illegal activity, include falsehoods, contain commercial solicitations, are wildly off-topic, or cannot be translated to English using free online tools; that libel, incite, threaten or make ad hominem attacks on Bakke Graduate University students, employees, guests or others. Bakke Graduate University also reserves the right to remove comments or posts that are deemed negative or offensive by the page's administrators. Violators will be banned from the page.

Bakke Graduate University thanks you in advance for your contributions to the university's social media pages, and for your compliance and assistance in creating a safe and vibrant online community. Any questions or concerns should be emailed to [info@bgu.edu](mailto:info@bgu.edu).

## **Office of the Registrar**

The Registrar's Office arranges course schedules, receives and processes student admission applications and course registrations, and maintains a repository of academic records. Students should contact the Registrar for official and un-official transcripts, registration information, financial account questions, issues concerning grades, and any other inquiries related to student records. Appointments may be scheduled for advisement on course schedules, class registration, etc., by contacting the Registrar, Bridgette Harris, via email at [Bridgette.Harris@bgu.edu](mailto:Bridgette.Harris@bgu.edu).

## MASTER OF ARTS IN TRANSFORMATIONAL LEADERSHIP (MATL)

### Program Description

The Master of Arts in Transformational Leadership (MATL) degree is designed especially for urban ministry leaders who desire greater expertise and skill in leading transformation in cities or for leaders of start-up organizations or small to medium-sized existing organizations, who need practical skills in leading teams and organizations. Students can specialize in personal leadership development or dig deeper in the core topic areas of relief, development or advocacy. Students can also access a unique set of theological core courses designed for leaders working with younger populations in global urban centers. Through Elective and Capstone courses, this degree is designed to contribute to the student's unique personal and organizational needs.

### Program Outcomes

The desired learning outcomes for the Master of Arts in Transformational Leadership (MATL) degree are:

CRITERIA	MATL – <i>MATL students will:</i>
<p><b>Spiritual Formation</b> – How will this program help students have increased trust in God while dynamically developing and stewarding their partnerships and networks?</p>	<ul style="list-style-type: none"> <li>• Demonstrate growth in their understanding of how God is working in their lives and in their relationships with community.</li> <li>• Articulate the biblical foundations for their personal values and life principles, as well as those they use in their organizations and/or ministries.</li> </ul>
<p><b>Perspective</b> – What shifts in worldview, mindset, new ways of seeing themselves, God, and others will result from this program? How are the BGU 8 perspectives addressed in this program?</p>	<ul style="list-style-type: none"> <li>• Explain how transformational leadership has deepened their understanding of God's calling on their lives and work.</li> <li>• Demonstrate that they have adopted the Kingdom of God perspective on the world while collaborating with local communities.</li> <li>• Propose incarnational leadership strategies that will engage urban communities and organizations.</li> </ul>
<p><b>Knowledge</b> – What knowledge is needed to accomplish Spiritual Formation and Perspective Transformation?</p>	<ul style="list-style-type: none"> <li>• Demonstrate growth in understanding how to steward their entrepreneurial, innovative, and initiative-taking leadership skills.</li> <li>• Demonstrate that they know how to enable and equip organizations and groups to make decisions based on a biblical worldview that fit specific contexts.</li> </ul>
<p><b>Skills</b> – What hands-on skills will be taught, demonstrated and evaluated in this program?</p>	<ul style="list-style-type: none"> <li>• Create, carry out, and assess business or organizational plans.</li> <li>• Demonstrate that they practice ethical and managerial skills based on a biblical worldview.</li> <li>• Demonstrate their ability to reconcile differences between individuals and groups across diverse ethnic, economic, and cultural barriers within global contexts.</li> </ul>

<b>Application</b> – How will the student apply the content of this program in their life and work during their studies and after they graduate?	<ul style="list-style-type: none"> <li>• Analyze and address challenges in urban areas while building community.</li> <li>• Engage city leaders in cooperative and transformative endeavors.</li> <li>• Adopt and implement ethical practices in transformational leadership within their organizations.</li> </ul>
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### Degree-Specific Requirements

- a. Program Length & Cost: Students may take a minimum of two years and a maximum of seven years (from the date of acceptance) to complete the degree. The cost per credit for the MATL is \$500. For details about additional fees, see section III. Financial Information.
- b. Academic Achievement:
  - i. Grades:
    - 36 semester credit hours.
    - Maintain a 3.0 grade point average (GPA).
  - ii. Core Courses:
    - See Curriculum Chart below.
  - iii. Alternatives:
    - Independent Studies and Internships may be undertaken with special approval by the MATL Director.
- c. Request for Candidacy (Graduation)

Students who have completed approximately three quarters of their degree program (generally 30 credits toward their degree) may apply for candidacy, i.e. graduation track status. The Academic Dean, in consultation with the Academic Cabinet, will make the final decision as to whether the student qualifies for candidacy and will be admitted into the final stages of the degree program. Each Request for Candidacy will include the following procedures:

- i. The prospective candidate will have fulfilled all entrance conditions stipulated at the time of admission.
- ii. The prospective candidate will have demonstrated a capacity for graduate level studies by maintaining a 3.0 GPA.
- iii. The prospective candidate will submit a Request for Candidacy form no later than February 15<sup>th</sup> of the year the student plans to graduate to the Office of the Registrar. Later applications may be submitted, but graduation in that year will not be assured.

### Curriculum

## FOUNDATIONAL CORE

(21 credits)

Course No.	Course Title	Credits
LDR 612	Transformational Leadership	3
TOW 601	Theology of Work	3
ASM 602	Personal Assessment & Calling	3



PRM 606	Urban Immersion <b>OR</b>	6
MIS 605	International Immersion	6
Electives	credits chosen from any course in other programs or customized	6
<b>Finalization</b>		
MFP 601	Master's Final Project <b>OR</b>	3
MSC 613	Toolkit 5: Capstone	3

## OPTION 1: GLOBAL PASTORAL LEADERSHIP

(15 credits from the following)

Course No.	Course Title	
THE 600	Narrative Theology	
PST 601	Biblical Ministry	
PST 602	Holistic Education	
PST 603	Pastoral Care	
PST 604	Missional Preaching	

## OPTION 2: GLOBAL URBAN LEADERSHIP

(15 credits from the following)

Course No.	Course Title	
USC 606	Relief, Development & Advocacy	
USC 608	Exegeting Your Community	
USC 610	Asset-Based Community Dev./Appreciative Inq.	
USC 612	Engaging City Leaders	
THE 600	Narrative Theology	

## OPTION 3: GLOBAL ORGANIZATIONAL LEADERSHIP

(15 credits from the following)

Course No.	Course Title	
MSC 605	Social & Civic Entrepreneurship	
MSC 607	Toolkit 1: Vision, Values, Strategy & Measure.	
MSC 608	Toolkit 2: Marketing, Social Media, etc.	
MSC 609	Toolkit 3: Operations, Planning, Proj. Mgmt.	
MSC 612	Toolkit 4: Financial Resourcing & Partnerships	

## OPTION 4: CREATE YOUR OWN

(15 credits)

Customized mentored transformational leadership study. In this option, students are allowed to take the core/foundational classes and then create their own specialization, choosing 15 credits from the wide variety of master's courses BGU offers.

### Course Descriptions - MATL

All 600-level courses are master's level. Course numbering/lettering corresponds with the following:

ASM	Assessment
CAP	Capstone
HST	History
IND	Independent Studies
LDR	Leadership
MBA	Business Administration

MSC	Social & Civic Entrepreneurship
PRM	Practical Urban Ministry
PST	Pastoral Leadership
THE	Theological Studies
TOW	Theology of Work
USC	Urban Studies Concentration

**ASM 601 Organizational Transformation (3 Credits)**

The course will focus on introducing the student to the emerging field of study of organizational transformation and its application to the challenges and opportunities facing today's global and urban ministry leader. Specific attention will be given to the factors that need to be taken into consideration in initiating, managing and sustaining needed transformational change within an urban ministry organization, particularly as it relates to the role that leadership and organizational culture plays in this process.

**ASM 602 Personal Assessment (6 credits)**

Students will assess their readiness and next steps to be transformational leaders in their organizations, city or internal/external cultures where they have influence. Students will work to express their calling based upon current opportunities as well as their life narrative. Students will assess natural giftedness as evidenced in their life stories; spiritual gifts as evidenced in their ministries; as well as issues in their life that will limit their relational and missional abilities. This course includes a special emphasis on spiritual formation practices and principles connected to God's wiring in their life and context. This course provides the personal focus and framework for the student to design the rest of the MAGUL degree to develop specific steps for mentoring, skill development, and research to build upon their strengths and opportunities and shore up weaknesses.

**HST 601 Global Christian History (3 Credits)**

This course expands beyond Western Church history and also allows students to track their own theological and ecclesial histories. The students will gain insight from the lives of Christian leaders throughout history, who have been instrumental in transformative change.

**IND 603 - Independent Study (3 credits, unless otherwise approved)**

The independent study is designed to allow the student to pursue graduate-level study on his/her own under the guidance of a supervising faculty member. The study may be appropriate in meeting the core requirements when the student demonstrates an inability to be present with his/her cohort. It may also be pursued as an alternative learning path when the student has a special area of study that will meet the requirements of his/her chosen concentration. The goal of the business degrees and this independent study is to help equip the student for critical thinking and reflection about complex business issues in an urban or international setting. The proposed topic of study should be consistent with that goal, especially where those business issues (1) coincide (or conflict) with social issues of poverty, diversity, and social justice, and (2) can ignite a search for alternative business approaches to deal with those issues in context.

**LDR 607 - Servant Leadership, Character and Ethics (3 credits)**

This course focuses on the personal call, spiritual formation, character development and leadership growth of the leader. Starting with the paradoxical teaching of "servant leadership" found in the life and words of Jesus Christ, this course will show how these principles are demonstrated in Peter Drucker's Self Management principles, Dennis Bakke's "Joy at Work" model, as well as other global models of servant leadership. This course will help students identify their own leadership calling and passion, gifts/talents, limits, weaknesses, opportunities and challenges. This course will also demonstrate the connection between the servant leader and building an organizational culture of customer service. Students will learn how to better lead themselves and others in an increasingly multi-cultural and complex world.

**LDR 610 - Resource Raising for Transformational Leaders (3 credits)**

This course is designed to help students infuse the perspective, values and prayerfulness of a transformational leader into every aspect of resourcing their ministries and businesses. The end goal is clarity of perspective, practical skills, and concrete steps toward their goals during the class. In this course you will learn a theology of fundraising; how to express the story of your vision and mission in a way that

connects to people's minds and hearts; how to identify new sources of donation and fee income, and how to develop local sources of funding to decrease dependence upon cross-cultural sources. Practical outcomes will include a personal/ organizational blog with social media coaching; a case for support document and a draft fundraising/resourcing plan for your organization.

**LDR 612 - Transformational Leadership (3 credits)**

This course provides students with the foundations of what urban leadership means in communities globally. Students will be introduced to concepts and topics related to urban leadership, as well as the philosophy and theological underpinnings for this field. Students will be provided with group experiences in order to develop a cohort community to ensure a strong support and accountability infrastructure for the entire program. This course will also focus on the eight perspectives of transformational leadership in relationship to communities globally.

**MFP 601 Master's Final Project (3 credits)**

The Master's Final Project is a final paper that is an option for the MASCE, MAGUL, and MBA, student in which the student is expected to draw together their course work, reading and ministry experiences into one cohesive paper. Supervisors are approved by the Academic Cabinet.

**MIS 605 - International Urban Immersion (3 or 6 credits)**

This course is an international trip focusing on core elements of cross-cultural experience and interpretation. This urban immersion provides students with an international learning experience taught by BGU faculty and guest lecturers. The specific locations change from year to year, but are all designed to provide a different approach to the subject of the post-colonial realities of the Church, mission, and business in the world, acknowledging that 80% of the world's Christians do not live in North America or Western Europe. This course also explores theological issues unique to the host context and exposes students in that context to host theologians and practitioners.

**MSC 601 - Cross-Cultural Engagement (3 credits)**

Cross-culture understanding is essential to building relationships and leading organizations in the 21<sup>st</sup> century. This fast-paced course will address fundamental concepts of cross-cultural studies from a Christian perspective, including cultural and social anthropology, worldview, contextualization, communications and cross-cultural conflict, with particular emphasis on cross-cultural ministry and business. Going beyond theory, students will engage in practical cross-cultural exposure and development of key cross-cultural, listening, interpretation, and communication skills.

**MSC 605 - Social & Civic Entrepreneurship (3 credits)**

This course serves as a bridge between the MATL Theological/Contextual Core and the Toolkit series (I-V) which teach practical skills through integrated projects, resulting in a Social Venture Plan. It helps students learn how to lead for-profit and non-profit organizations, work through government and other public sector roles to provide solutions to social problems as well as, understand the use of a business model(s), develop innovative/creative and sustainable methodologies, learn to incorporate financial and social metrics, understand the role of feasibility analysis, market evaluation/research and market placement. Examples of social entrepreneurship will be explored in sectors, such as youth-at-risk programs, faith-based initiatives, education, housing and the environment. Included in this course is a section on mission-focused entrepreneurship (business as mission) that focuses on how to create strategies for business start-ups that pursue a quadruple bottom-line of (1) profits, (2) people, (3) peace and (4) planet. The movement toward localized economies for greater social and environmental accountability will be explored. Issues of faith integration in the culture, ethical management, and social impact will be explored. Students learn the four pillars of management: (1) knowing the organization; (2) leading people; (3) managing resources; and (4) communicating effectively. This course culminates with each student developing a set of social and market needs that they would personally be interested in addressing in order to expand their own involvement in social entrepreneurial ventures (business, non-profit, governmental or partnership). Students will develop vision options as they enlist social entrepreneurship solutions to these needs. Who are my customers? What is the value proposition of my organization? What business model (sustainable competitive advantage) will I utilize? What are my assumptions about my market that I must test? Students will later

choose one of these vision options as the foundation for their entrepreneurship personal or organizational plan (Social Venture Plan) which will be developed throughout MSC 607-612 (Toolkits I-V).

**MSC 607 - Toolkit 1: Social Venture and Personal Calling (3 credits)**

Students will assess their readiness and next steps in the process of becoming transformational leaders in their organizations, city or internal/external cultures where they have influence. Students will work to express their calling based upon current opportunities as well as their life narrative. Students will assess natural giftedness as evidenced in their life stories; spiritual gifts as evidenced in their ministries; as well as issues in their life that will limit their relational and missional abilities. This course includes a special emphasis on spiritual formation practices and principles connected to God's wiring in their life and context. It also (to avoid repeating 'this course twice') provides the personal focus and framework for the student to design the rest of their degree to develop specific steps for mentoring, skill development, and research to build upon their strengths and opportunities and shore up weaknesses.

MSC 607 is designed to establish the plan for a student to accomplish their goals in the MATL program: This course provides the foundation for a Christ-centered entrepreneur to start or enhance a project or organization as part of purpose and calling. In preparation for MSC 608 and 609, students will begin to develop the first section of their Social Venture Plan, which includes a draft Executive Summary and sections that address: What is my calling? What social/market need will I target? What are the vision, mission, and values of my organization?

*"At the end of this program of studies I want to be able to understand more clearly God's call in my life as a communicator, consultant, and/or mentor who impacts those around me toward more transformational lifestyles. I want to understand better the challenges that are keeping transformation from happening well in the context where I serve. During this program, I want to make significant progress in the next steps in stewarding the influence God has given me through building new consulting initiatives, and addressing core issue in my character and spiritual life that are holding me back. I want this program to improve how I explain God's call in my life to others and catalyze deepening relationships in my life with the people who will take this journey with me for 'such a time as this' (Esther 4:11) lifetime."*

**MSC 608 - Toolkit 2: Marketing, Operations, and Human Relationships (3 credits)**

This course continues the work of preparing the Christ-centered entrepreneur to start a venture, to understand its infrastructure, operations and context, and to then manage it profitably and in Christ-honoring, biblically-based, city-transforming ways. Students will learn how to prepare market analysis for both profitability, as well as social impact. This course continues the development of the Social Venture Plan, focusing on areas of marketing plan, operations and scalability.

Marketing topics covered in this course include: product/service price; promotion; place; product; and customer service. Various entrepreneurial marketing theories will be discussed, including network marketing, guerilla marketing, and cause marketing. Operational, strategic and human relationship topics covered in this course include supply chain and resource capacity building, strategic planning, decision-making, recruiting, motivation, and board development. Students will develop the second stage of their Strategic Venture Plan, which includes a strategic plan that answers the questions: What does my customer value? How do I create that value in a sustainable manner? How will I build and sustain both operational and human capacity?

**MSC 609 - Toolkit 3: Law, Accounting and Financial Management (3 credits)**

In this course the student will learn the legal context, risks and forms of business, the practical entrepreneurial skills for internal and external accounting (including budgeting, financial statement analysis and reports), and the sources and uses of funds, (including cash flow, expense control, equity and debt, banking and grants for successful business/NPO operations). Students in this course will learn about various financing, resourcing and on-going revenue strategies, as well as emerging models of partnership between the business, non-profit and government sectors. Finally, students will learn various measurement strategies, including the Balanced Scorecard and the use of technology and dashboards to monitor plan performance. In this course students will develop the third section of their Strategic Venture Plan by adding financial projections, a financing plan and finalizing the Executive Summary.

**MSC 612 – Toolkit 4: Partnership, Collaboration and External Resourcing (3 credits)**

Resource challenges are particularly acute in social and civic entrepreneurial ventures since their business models do not always attract traditional sources of capital. This course will provide students with practical skill sets to understand, analyze, evaluate, develop, and employ various resourcing tools and techniques for non-profit social and civic entrepreneurial ventures. Students will develop skills in organizational development and advancement techniques of which a major part is fund-raising. Specifically, students will learn how to create a comprehensive four-pronged donor development plan for a non-profit organization, through the use of annual giving systems, project or capital campaigns, planned giving and grants (from public sources and private foundations). Additionally, regulatory, tax, and economic issues concerning fund-raising in local, national, and international contexts will be explored. This course will explore principles and skills of partnership and collaboration to both expand transformational impact of the organization, as well as open avenues of resourcing through relationships with governmental, NGO, and private for-profit entities (together with associated “consultants” and “experts”). This section will build understanding and skills in developing ‘*in-kind*’ operational and organizational support to help an organization reach its full potential.

**MSC 613 – The Toolkits Capstone Project (3 credits)**

The Toolkits Capstone Project integrates both theory and practice of ministry through social and/or civic entrepreneurship. It is this combination of theory and practice in the field of the student’s business and/or ministry which distinguishes this program from other programs that focus only on academic and experimental research. The final project is to be written in proper form and must make a unique contribution to the body of Christian ministry knowledge or to mission, institutional or business practices. All projects must be discussed with the MATL Director (MATL students) prior to the appointment of a Project Supervisor. The MATL Director will select a supervisor from among the list of approved BGU faculty members. The student may submit the vitae of someone not on the approved list for consideration, but such person must be approved by the MATL Director and the Academic Dean, in consultation with the AA.

**PRM 606 - Urban Immersion (3 credits)**

A vital foundational piece for understanding city issues is an experiential plunge into the urban reality. Students will be guided through a process of exegeting the city, viewing multiple models of ministry, and reflecting on what they see and hear. This course is learning in motion. Past urban plunges have been conducted by BGU in New York, Chicago, Los Angeles, and San Francisco.

**PRM 608 - Community Development (3 credits)**

In a study of the principles and practices of developing healthy and self-sustaining cultures, leadership, economies, and other systems in broken and disrupted communities, this course focuses on the Asset Based Community Development model as a means to empower local leadership to make choices for their own communities. International case studies of small and large community efforts, micro and macro enterprise, and business, non-profit (NGO) and governmental based approaches will be analyzed.

**PRM 622 – The Family in the Era of Globalization (3 credits)**

This course is a general introduction that investigates current thinking about globalization and the confluence of Christian families around the world. The course will engage the student in broad-based studies on culturally-diverse Christian family values, sexuality, economics, social policy and other influences in the context of globalization. The student will examine implications on the Christian church as families face the demands of modernity.

**PST 601 – Biblical Ministry through the Local Church (3 credits)**

The Biblical Ministry course of biblical ministry helps the students acquire, articulate, and implement a biblical perspective of Christian ministry in and through the local church at the individual and community level.

**PST 602 – Mobilizing the Church for Holistic Education (3 credits)**

This course prepares the students in an inductive, interactive, and experiential environment to acquire the competencies needed to mobilize the whole church for holistic education.

**PST 603 – Pastoral Care** (3 credits)

This course will prepare the student to develop and implement a churchwide pastoral care ministry designed to provide pastoral and specialized counseling and to mobilizing the whole church for congregational care so that every church member is being cared for, and cares for someone else.

**PST 604 – Biblical Preaching** (3 credits)

This course equips students to develop their preaching skills by building up on their biblical exegetical abilities, as well as supplementing communication, rhetorical, and cultural analysis tools. The whole cycle of sermon composition will be employed from prayerfully and thoughtfully engagement with the biblical text, audience, and contemporary culture, to delivering the homily.

**THE 600 - Narrative Theology** (3 credits)

In this course the core of the Old and New Testaments will be explored as a unified narrative under the commitment of the Incarnation; that the Bible is both fully divine and fully human. We will examine themes relevant to our own urban/international ministry settings today. Students will practice both historical and narrative lenses in order to help them grasp Scripture's intent (i.e. exegetical skills) and modern contextual connections (i.e. hermeneutical skills). These lenses can be transformational and transferable to our own local settings in a variety of ways.

**TOW 601 - Theology of Work** (3 credits)

To integrate wholeness in work, life, relationships and social impact, students need to grasp the purpose of work, their own unique calling and the meaning of human dignity. Every BGU degree begins with this course in various forms. It explores the meaning and ministry of work that engages people for most of their waking hours. The approach taken is biblical – surveying and meaning of work in God's revealed purpose. It is contextual – showing how worldviews affect one's work ethic and providing both points of content and prophetic challenges. It is integrative – exploring how work is related to ministry, calling, and mission. And it is theological – investigating work in the light of God's timeless Word and the contemporary situation. Having a theology of work is critical both for those engaged in non-ecclesiastical work and also for pastors, called to equip the saints by empowering them to serve God and others in the work world.

**USC 606 – Relief, Development & Advocacy** (3 credits)

This course addresses issues that are at the heart of crises being experienced by every global city. Starting with a biblical framework, this course examines current global issues of poverty, diversity, the environment, and social justice. The course includes sections that discuss recent changes in the fields of relief, development and advocacy, as well as current debates surrounding the proper role and response of the Christian leader to Liberation Theologies, environmental policies and political involvement. This course seeks to expose the students to poverty and poverty-alleviation efforts on the front lines of urban centers.

**USC 608 - Exegeting Your Community** (3 credits)

This is the first of three courses the student will take to begin to study the community (followed by USC 610 and USC 612). As a foundation the theology of place and the importance of incarnational presence will be considered. The individual project of the course involves exegeting the community from the street level. The student is taught the skill of interviewing and addressing the community from the point of conversation. Emphasis is placed on understanding the community from the perspective of the residents, business owners, and other stakeholders (should be taken first in the series).

**USC 610 - Asset-Based Community Development (ABCD) and Appreciative Inquiry (AI)** (3 cr)

This course will examine the benefits of ABCD and AI as contrasted with a deficit-based approach to community transformation. Students will examine the concepts of the abundant community based on the work of McKnight and Block and others, as well as define and execute ABCD/AI projects in their own communities (should be taken second in the series).

**USC 612 - Engaging City Leadership through Christ-Centered Civic Renewal** (3 cr)

This course will examine the existing sectors of each city, looking at the disciplines and dynamics involved in engendering cross-sector collaboration for civic renewal. Students will explore the tension between individualism and community in achieving the common good, as well as see the city through

several national lenses that demonstrate features that have historically sparked renewal movements. With pragmatic assignments getting students out in their cities, students will engage in defining what Christ-Centered Civic Renewal will look like in their communities, and mine the rich leadership treasure of their communities as a preparation for an eventual consultation.

## EXECUTIVE MASTER OF BUSINESS ADMINISTRATION (EMBA)

### Program Description

Bakke Graduate University offers an accredited, values-driven Master of Business Administration (MBA) degree for working adults that takes into account the worldwide marketplace trends and the need for organizations that are both socially responsible and profitable in today's global contexts. This degree is designed to provide the student with the knowledge, perspective, models, mentors, relationships, and skills to address their work, their calling, and the whole of their life in an integrated manner. Leaders enrolled in this EMBA can be involved in for-profit, non-profit organizations (NGO) or governmental organizations.

**Local Convenience with International Exposure:** The MBA is a hybrid program that includes both online and face-to-face courses and immersions into global best practices. Students are exposed to cross-cultural, internationally-oriented faculty, case-studies, historic, and emerging trends in the various fields of substantive, advanced business study. Students will also have opportunities to travel as part of their education to see first-hand the application of these skill sets and principles.

**Values Perspective:** The BGU EMBA is unique in how every topic is taught from the perspective of social, spiritual, economic and environmental transformation of students' own lives, their organizations, cities and industry sectors. BGU EMBA graduates are prepared to integrate their work, character and calling to make a difference in their career.

### Program Outcomes

The outcomes of the EMBA degree are as follows:

CRITERIA	MBA Outcomes – EMBA students will...
<b>Spiritual Formation</b> – How will this program help students have increased trust in God while dynamically developing and stewarding their partnerships and networks?	<ul style="list-style-type: none"> <li>• Incorporate ethics based on a biblical worldview as a fundamental guide to personal values.</li> <li>• Acknowledge their dependence on God in their leadership practices within their organization in response to God's call on their lives, especially in the market place.</li> </ul>
<b>Perspective</b> – What shifts in worldview, mindset, new ways of seeing themselves, God, and others will result from this program? How are the BGU 8 perspectives addressed in this program?	<ul style="list-style-type: none"> <li>• Deepen their understanding of the global economic landscape while contextualizing their skills to meet the needs of today's changing business environments.</li> <li>• Share in the experiences, goals and growth path of those in their business teams, using their knowledge and skills to achieve a common vision.</li> <li>• Recognize the need to empower, affirm, and support team members to become effective leaders.</li> </ul>

<p><b>Knowledge</b> – What knowledge is needed to accomplish Spiritual Formation and Perspective Transformation?</p>	<ul style="list-style-type: none"> <li>• Demonstrate understanding of and competence in the principles of transformational leadership.</li> <li>• Gain further competence in developing their organizations with emphasis on organizational vision and purpose, strategic thinking, marketing and planning, economic and legal best practices, principles of accounting, and analytical skills.</li> </ul>
<p><b>Skills</b> – What hands-on skills will be taught, demonstrated and evaluated in this program?</p>	<ul style="list-style-type: none"> <li>• Demonstrate proficiency in global transformational leadership, including assessment of organizational culture, behavior, and performance.</li> <li>• Exhibit proficiency in transformational management (data management, people management, economics and financial management, process and systems optimization, change management, project management) while meeting relevant international standards in accounting and finance.</li> <li>• Create or contribute to creating a ‘Joy at Work’ environment where people are empowered to find purpose and meaning in their work while serving a common good.</li> </ul>
<p><b>Application</b> – How will the student apply the content of this program in their life and work during their studies and after they graduate?</p>	<ul style="list-style-type: none"> <li>• At the individual course level: identify fissures in existing organizations, applying transformational management skills to develop solutions and evaluation strategies.</li> <li>• At the capstone level: demonstrate the ability to apply their learning to transform their existing organization or to create a new one.</li> </ul>

### Degree-Specific Admission Requirements

In addition to standard BGU master’s admission requirements, the following requirements apply specifically to EMBA applicants:

#### a. Prerequisite Courses

Applicants without at least 12 semester hours in Micro-Macro Economics, Accounting, Finance and Statistics, Quantitative Analysis, and Technology, must take prerequisite courses to fulfill these requirements. The requirement for any or all of these prerequisite courses may be met by: (1) completion of equivalent courses at an undergraduate or graduate level; (2) providing evidence of significant prior work experience covering the course material as delineated in the course descriptions and syllabi; or (3) approval of a combination of the above from the Academic Dean.

The applicant will be granted conditional admissions status until the prerequisite requirements are met, but will be allowed to take other EMBA courses prior to having completed the prerequisite(s), with the following exceptions: Students will not be allowed to take MBA 614, Global Economics and Capital Markets, until they have completed Micro-Macro Economics; nor MBA 612, Accounting and Financial Management, until they have completed Accounting and Finance prerequisites.

#### b. Business, Leadership & Ministry Experience

- Minimum two years of part-time or full-time involvement in business, ministry or organizational leadership/administrative roles



- Involvement in such roles during their tenure as EMBA students

## Degree Requirements

- a. Program Length & Cost: Students may take a minimum of two years and a maximum of seven years (from the date of acceptance) to complete the degree. The cost per credit for the EMBA is \$500. For details about additional fees, see section III. Financial Information.
- b. Academic Achievement
  - i. Grades: Students must maintain a 3.0 grade point average (GPA) to meet EMBA degree requirements. See the section on Grading in section V.E. of this Catalog for policies related to grade changes.
  - ii. Courses and Concentrations: The 36-credit hour requirement consists of nine 3-credit courses listed below as *Core Courses* for 27-credit hours and a *Concentration* consisting of at least 9-credits. See the Curriculum chart below for specifics.
- c. Request for Candidacy (Graduation)

Students who have completed approximately three quarters of their degree program (generally 27 credits toward their degree) may apply for candidacy, i.e. graduation track status. The Academic Dean, in consultation with the Academic Cabinet, will make the final decision as to whether the student qualifies for candidacy and will be admitted into the final stages of the degree program. Each Request for Candidacy will include the following procedures:

- i. The prospective candidate will have fulfilled all entrance conditions stipulated at the time of admission;
- ii. The prospective candidate will have demonstrated a capacity for graduate level studies by maintaining a 3.0 GPA;
- iii. The prospective candidate will submit a Request for Candidacy form no later than February 15th of the year the student plans to graduate to the Office of the Registrar. Later applications may be submitted, but graduation in that year will not be assured.
- iv. The student will have satisfactorily completed the ETS Major Field Test [4MBA] or other outcomes assessment tool used by BGU to determine if the student has mastered the requisite skills from the EMBA program.

## Curriculum

Required work for the EMBA degree includes a total of 36 semester credit hours in accordance with the list below.

Course No.	Core Courses (27 credits)	Date Taken	Grade	Credits
MBA 621	Vision, Values, and Culture			3
MBA 623	Ecology and Sustainability/EOM			3
MBA 625	Global Economics and Wealth/EOM			3
MBA 600	Theology of Work			3
MBA 627	Leadership Systems: Personal, Followers, & Stakeholders			3
MBA 629	Change Management			3
MBA 631	HC: Leadership & People Development/EOM			3
MBA 633	Law, Ethics, Giving Voice to Values			3
MBA 635	Business and the City Ecosystems/EOM			3

				Credit subtotal	27
Course No.	Electives (3-6 credits)	Date Taken	Grade	Credits	
MBA 637	Measurement, Metrics, Data Analytics			3	
various	Global Immersion			3-6	
	Any other master's level class offered by BGU			3-6	
				Credit subtotal	3-6
Course No.	Finalization (3-6 credits)	Date Taken	Grade	Credits	
CAP 601	MBA Capstone			3-6	
				Credit subtotal	3-6
				TOTAL CREDITS	36

### Core Tenants of BGU's EMBA

Christ-centered  
 Purpose on behalf of people, profit, planet  
 Creating Responsible Global Leaders  
 Innovative Global Classroom  
 Cross-Cultural  
 Economics of Mutuality

### EMBA Curriculum

The nine hours that make up the EMBA electives allow students to focus their degree to best meet their unique learning outcomes, and to allow students to access the international and professional network that is part of BGU. The EMBA elective concentrations and related courses are as follows:

**(1) International Experience** is designed for students who want either a general exposure to globalized business for social transformation or who want to focus their work in a particular international location where they intend to live, work, or connect within their career. Courses in this specialization can include independent studies in a particular region, or existing BGU international courses, including international sites like Ghana, Manila or Jamaica.

**(2) Social Transformation** was designed for students who plan to focus their leadership within an organization that has a relief, development or advocacy mission. This may involve increased general exposure to these three fields or a concentrated focus on an expertise within one of these three fields. Course possibilities include:  
 MSC 605 Social & Civic Entrepreneurship  
 USC 606 Relief, Development & Advocacy

**(3) Organizational Startup and Entrepreneurship** has been designed especially for students planning to start a new organization, or start a division, product line, or major project within an existing organization. The goal is to help the student both initiate specific new projects, as well as live a lifestyle that facilitates innovation in their work, team, life, relationships and community. The following three courses (which are taken with MATL students) are implementation versions of the same topics that are taught in a more comprehensive way within the EMBA core curriculum. This allows an EMBA student more time to develop a specific business plan, fundraising proposal or prepare their own curriculum to teach entrepreneurship.

**(4) Project Management** has in mind the student who desires advanced project management skills, especially applied within dynamically changing systems (city transformation projects, global relief response, multi-national corporate projects located in developing regions, etc.). Students in this concentration are encouraged to take a 3-credit project-management version of the Capstone (CAP 691) course to implement an actual project while studying these subjects. For students desiring to obtain Project Management Professional (PMP®)/Certified Associate in Project Management (CAPM®) Certification, this Capstone can be utilized to prepare for the required certification tests.

**(5) Personal Leadership Development** focuses on the student who wants to lay a foundation of personal understanding at the beginning of their career or at a key transition point of career change. Recognizing that good organizational leadership starts with a healthy understanding of a person's calling, spirituality, strengths, weaknesses, opportunities, physical health and unique life experiences, this track allows students to focus in any one or more of these areas of personal exploration and growth. The possible courses for this concentration include:

ASM 602 Personal Assessment  
LDR 607 Servant Leadership, Character & Ethics

**(6) Capstone Project** is for students who want to immediately apply their EMBA learning to a current challenge in their own organization. Highly practical and beneficial to the student and their organization (who may be the financial sponsor of the student), this concentration allows students to implement their learning while under the supervision of their BGU professors and Personal Learning Community (CAP 691).

**Integration Project** is designed for students who are interested in designing a Social Venture Plan for their organization. Similar to the Capstone Project this option offers something that is highly practical and beneficial to the student and their organization (who may be the financial sponsor of the student). This concentration allows students to implement their learning while under the supervision of their BGU professors and Personal Learning Community (INP 601).

**Thesis Project** is for students who want to prepare for future advanced degrees in business or related fields or who desire to create a written project (academic or popular) as part of their degree program (THS 601).

**(7) Directed and Independent Studies** allow students who want to obtain the core foundation in business, personal calling, and social impact of the BGU degree, but also desire a concentration not currently offered by BGU. In limited cases BGU can create courses under the supervision of a BGU professor for an independent study course that aligns with the educational level and values of the BGU EMBA. If a group of students from a particular organization desire a specific course not currently offered by BGU, a directed study with a BGU professor can be designed that meets BGU's academic requirements. These directed studies *may* include site visits, guest lecturers with specific expertise desired by the student group, and an online component.

## Course Descriptions - EMBA

**NOTE:** Any course that is not either one of your concentration courses or a core course in your program may be taken as an elective course.

All 600-level courses are master's level. Course numbering/lettering corresponds with the following:

CAP	Capstone
HST	History
IND	Independent Studies
LDR	Leadership
MBA	Business Administration
MSC	Social & Civic Entrepreneurship
PRM	Practical Ministry
THE	Theological Studies
THS	Thesis
TOW	Theology of Work

### **CAP 691 - The Capstone Project** (3 or 6 credits)

The Capstone Project integrates both theory and practice of ministry through social and/or civic entrepreneurship. It is this combination of theory and practice in the field of the student's business and/or ministry that distinguishes this program from other programs that focus only on academic and experimental research. The final project is to be written in proper form and must make a unique contribution to the body of Christian ministry knowledge or to mission, institutional or business practices. All projects must be discussed

with the EMBA Director (MBA students) prior to the appointment of a Project Supervisor. The EMBA Director will select a supervisor from among the list of approved BGU faculty members. The student may submit the vitae of someone not on the approved list for consideration, but such person must be approved by the EMBA Director and the Academic Dean, in consultation with the Academic Cabinet.

**IND 603 - Independent Study** (3 credits, unless otherwise approved for more)

The independent study is designed to allow the student to pursue graduate-level study on his/her own under the guidance of a supervising faculty member. The study may be appropriate in meeting the core requirements when the student demonstrates an inability to be present with his/her cohort. It may also be pursued as an alternative learning path when the student has a special area of study that will meet the requirements of his/her chosen concentration. The goal of the business degrees and this independent study is to help equip the student for critical thinking and reflection about complex business issues in an urban or international setting. The proposed topic of study should be consistent with that goal, especially where those business issues (1) coincide (or conflict) with social issues of poverty, diversity, and social justice, and (2) can ignite a search for alternative business approaches to deal with those issues in context.

**LDR 607 Servant Leadership, Character and Ethics** (3 credits)

This course focuses on the personal call, spiritual formation, character development and leadership growth of the leader. Starting with the paradoxical teaching of “servant leadership” found in the life and words of Jesus Christ, this course will show how these principles are demonstrated in Peter Drucker’s Self Management principles, Dennis Bakke’s “Joy at Work” model, as well as other global models of servant leadership. This course will help students identify their own leadership calling and passion, gifts/talents, limits, weaknesses, opportunities and challenges. This course will also demonstrate the connection between the servant leader and building an organizational culture of customer service. Students will learn how to better lead themselves and others in an increasingly multi-cultural and complex world.

**MBA 600 - Work, Calling and Human Dignity** (3 credits)

In order to integrate wholeness in work, life, relationships and social impact, students need a core understanding of the purpose of work, their own unique calling and the meaning of human dignity. Every BGU degree starts with this course in various forms. This course explores the meaning and ministry of work, which engages people for most of their waking hours. The approach taken is *biblical* – surveying the meaning of work in God’s revealed purpose; *contextual* – understanding how world-views and specific cultures affect one’s work ethic and provide both points of content and a prophetic challenge; *integrative* – exploring how work is related to ministry, calling, mission and the phenomenon of globalization; and *theological* – undertaking the understanding of, and practice of work in the light of the timeless Word of God and the contemporary situation. Having a solid theology of work is an essential foundation for leaders building organizations that impact social needs while seeking integration in their lives and relationships.

**MBA 602 - Globalization and Cross-Cultural Engagement** (3 credits)

With massive world political, economic and technological changes in the last 20 years, the way we see the world today is vastly different. This course provides students with a way to understand the massive global changes occurring, as well as the practical skills to help them lead in multiple cultures. Students will learn the major forms and driving forces of globalization, as well as global economic and geo-political institutions and activities, and assess their impact on business and managerial decision-making. Topics include global market development, currency exchange shifts, international trade theory, current trade practices, central bank functions, and the role of other multi-lateral institutions that impact global and local markets. A focus on the understanding of existing and emerging tensions created by globalization will equip the student with problem-solving, cross-cultural skills to enable lasting change from a Christian perspective and world-view. This skill set development entails cultural self-awareness, cultural and social anthropology, contextualization, conflict paradigms and avenues for resolution, and communication in all formats, with particular emphasis on cross-cultural team building.

**MBA 604 – Vision and Values in Transformational Organization Leadership** (3 credits)

Organizational leadership has radically shifted from centralized control models to decentralized and organic approaches led by leaders who, at their best, align by vision and values and use these vision and values as the map for culture-building growth and success. As the pace of change accelerates through

technology and an ever-increasing transparent world leaders must choose innovation and entrepreneurship as a personal pursuit and reflect it as the core of their organization's internal culture. Topics in this course include vision/values formation as the organizational foundation and leadership strategy, values-based decision-making, systems, team formation, accountability and resulting change, leadership vs. management skill set development, and multiple assessments of organizational success. This course will also examine carefully the optimal role and development of communication styles (including the use of technology) and service to multiple stakeholders in geographically dispersed organizations.

**MBA 606 - Operations and Project Management (3 credits)**

In vision/values organizations the tools of operational systems and project management become the way teams translate vision and values into reality. Starting with strategic planning as a tool for team alignment, vision expansion, and communication, this course demonstrates how strategic plans are translated into the two core implementation arenas of operations and project management. Operations topics include workflow management, capacity and location planning, and team leadership with an emphasis on a "lean management" to streamline all core operational processes and maximize effective decision-making by front-line workers. Students will learn the skills of navigating organizational influences on their project as they define the three "P's" of project management (purpose, process, and people). Project management topics include: developing and defining the charter, scope, and activities essential to the success of the project; resource allocation (time, money, skill, people, and infrastructure) through Enterprise Resource Planning (ERP), Customer Relationship Management (CRM), and Compatibility Maturity Models (CMM) to develop and monitor schedules, costs, and budgets; establish optimal communications technologies strategies and techniques to address accountability and problem-solving; and identifying, quantifying, and minimizing emerging business risk in local and international market environments. During the course, students will actively implement the skills in this course through a practical project within their current organization.

**MBA 608 - People Development and Management (3 credits)**

What is traditionally taught as Human *Resources* elsewhere is taught at BGU as Human *Relationships*. God created humans to work through their giftedness within the context of healthy personal and institutional relationships. Leaders are responsible to build organizations that do this well, which should result in maximizing organizational goals. This course helps students understand the various types of systems needed for healthy people development and work environments to take place in any marketplace organization or ministry, regardless of the urban arena. Students will learn skills that infuse relational health, empowerment, dignity and transformation into what are often people-insensitive HR activities. Students will gain hands-on experience in key skill areas of labor and employee relations, clear metrics, adequate training, recruitment, hiring, performance management, development and retention/separation of service. Among other models, this course will explore the global paradigm-changing *Joy at Work* approach pioneered by Dennis Bakke that decentralizes these tasks to front-line work teams around the world, in international and local contexts.

**MBA 610 – Strategic Marketing (3 credits)**

This course begins with an introduction to managerial marketing concepts, strategies, and tactics then moves to advanced topics involving cross-cultural marketing, regional pricing strategies, ethical marketing practices, and integrated customer service. This course surveys the traditional Four P's (product, price, promotion, and place) of marketing with an understanding of the basics of market research, market analytics, consumer behavior and influencers, and changing demographics. Students learn traditional models of marketing "mix" decisions, i.e. product design, branding, packaging, labeling, pricing, distribution, and channels of advertising and communications. Additional topics include pricing models; services, product and brand marketing; customer identification, segmentation, differentiation and targeting; customer relationship management; customer value models and value chains. Student will explore new marketing models and emerging topics such as social networking, viral marketing, internet web interfacing and tactics such as Pay per Click (PPC) and Search Engine Optimization (SEO). All of these topics will be interwoven with a biblical perspective on truth and the challenge in many competitive marketing environments for a socially responsible organization to be authentic in every aspect of its culture, products and message.

**MBA 612 - Accounting and Financial Management (3 credits)**

Building upon MBA 503 and 505, this course moves to a more in-depth study of accounting topics including: interrelationships between various accounting reports; revenue recognition; accounts receivables write off methods; accounting for inventory and fixed assets, liabilities and leases; short and long-term investments; consolidation and foreign currency transactions. Finance topics include ratio analysis; leveraging through debt or equity; cost frameworks, risk management; valuing financial assets; portfolio statistics; financial modeling and sustainability analysis. The course will give students basic skills in reading, understanding, constructing, and using an array of corporate financial statements. Most importantly, students will learn how to utilize these financial statements to evaluate business strategies and outcomes; account for and manage costs; and raise investment, equity and donation resources. Interwoven with these topics will be risk-management principles and techniques, including the use of bankruptcy, insurance, and the exercise of creditor's rights on local and international contexts as financial tools in the marketplace. Overarching this course is the biblical topic of stewardship measurement, the direct correlation between decentralized decision-making and effective financial reporting, and the human dignity that comes from authority and responsibility that is properly aligned with metrics and accountability.

**MBA 614 - Global Economics & Capital Markets (3 credits)**

For the first time in human history, late in the last century, global economies and corporations have overtaken military-powered nations and political ideologies as the greatest source of global power and influence. Leaders who want to make a difference through their work and lives need to understand how these fast changing new systems work; how they are used for both good and evil; how an organization can flourish within them; and how the organization can be used to change their chronic flaws. Building on the introductory global themes of MBA 602 and financial understanding of MBA 612, this course expands the students understanding and skills to acquire and use funds in for-profit and non-profit organizations. Students will learn the various types of corporate capital structures, including basic corporate treasury operations, with particular focus on various short and long-term financing instruments, corporate-dividend policies, repurchases of stock/debt, dealing with rating agencies, debt and stock markets, hedging, IPOs, private-equity funding, and venture-capital markets. Students will explore the causes of recent global financial crises and the moral and economic lessons that have resulted. The movement toward both local and global ("glocal") economies for greater social and environmental accountability will be explored. Students will also study various models of micro-enterprise credit and financing as well as models for accessing donations and in-kind partnering capital for social transformation. Students will emerge from this course with a better understanding of the integration of daily financial, political, and corporate news, a greater vision for how they can impact this massively expanding area of global influence for social good, as well as concrete skills in preparing presentations for accessing capital markets, micro-markets or donation sources.

**MBA 616 – Law, Ethics, & Spirituality (3 credits)**

Legal systems should connect to morality. Morality should flow from spiritual truths that form the basis of the connectivity between human dignity, justice, and redemption. Yet these vital connections are increasingly being lost in post-modern societies. This course prepares students to understand how to restore these connections in their own and life and work in order to center their leadership compass on spiritual discernment and biblically-informed personal ethics. From this vantage point, this course helps students navigate national, regional and global legal systems -- to work realistically within them, to model truth-seeking, justice, and universal, inclusive development beyond them as appropriate and to transform them holistically, when possible. This course systematically addresses the dominant national and international legal systems and areas of law that make up the legal environment of business, with special emphasis on contracts, agency, torts, corporate forms and governance, immigration and trafficking, taxation, intellectual property, and bankruptcy. The course will also seek to convey the dynamics of the law, as well as future trends and their implications, with special emphasis on cross-cultural business contexts. This course also examines the growing chronic failure of corporate character development and ethical behavior globally, by examining the pervasive, pandemic of global corruption in business and government, through recent corporate scandals and misguided practices. Students will learn about the difference between biblically grounded ethics and the variety of cross-cultural definitions of situational ethics, and will examine various statements of ethical values and codes from international, national, corporate, and professional organizations, including corporate social responsibility paradigms. Students will develop a series of immediate practical applications of the various topics in this course to their current and prospective

work situations with the goal to form life-changing, spiritually-centered, ethical decision-making habits, personally and organizationally.

**MBA 618—Innovative Models & Visioning of Social & Civic Entrepreneurship** (3 credits) (MSC 605)

This course helps students learn how to lead for-profit and non-profit organizations, as well as work through government and other public sector roles to provide solutions to social problems. Examples of social entrepreneurship will be explored in sectors, such as youth-at-risk programs, faith-based initiatives, education, housing and the environment. Included in this course is a section on mission-focused entrepreneurship (business as mission) which focuses on how to create strategies for business start-ups that pursue a quadruple bottom-line of (1) profits, (2) people, (3) peace and (4) planet. The movement toward localized economies for greater social and environmental accountability will be explored. Issues of faith integration in the culture, ethical management, and social impact will be explored. Students learn the four pillars of management: (1) knowing the organization; (2) leading people; (3) managing resources; and (4) communicating effectively. This course culminates with each student developing a set of social and market needs that they would personally be interested in addressing in order to expand their own involvement in social entrepreneurial ventures (business, non-profit, governmental or partnership). Students will develop vision options as they enlist social entrepreneurship solutions to address these needs. Students will later choose one of these vision options as the foundation for their entrepreneurship personal or organizational plan (Social Venture Plan) which will be developed throughout MSC 607-609

**MIS 605 - International Urban Immersion** (3 or 6 credits)

This course is an international trip focusing on core elements of cross-cultural experience and interpretation. This urban immersion provides students with an international learning experience taught by BGU faculty and guest lecturers. The specific locations change from year to year, but are all designed to provide a different approach to the subject of the post-colonial realities of the Church, mission, and business in the world, acknowledging that 80% of the world's Christians do not live in North America or Western Europe. This course also explores theological issues unique to the host context and exposes students in that context to host theologians and practitioners.

Business students: A business project proposal must be submitted and approved by the MATL Director (MATL students) or EMBA Director (MBA students) and the professor of record prior to attending the class. This course may be taken at any time during the business degree program and the student may elect to take the course for 3-credits or 6-credits.

**MSC 605 - Innovative Models and Visioning of Social and Civic Entrepreneurship** (3 credits)

This course explores private sector, social entrepreneurship theories and strategies for providing solutions to social problems. It addresses youth-at-risk programs, faith-based initiatives, the creation and development of workforce housing, and emerging global paradigms of NGO, NPO and multi-lateral ventures, alliances, and partnerships. It culminates in the creation of a business plan for a social entrepreneurial venture that is based on principles, processes and desired outcomes from a Christian biblical perspective. The course also analyzes emerging patterns of public sector, governmental innovation, including partnerships with faith-based, local and global institutions in addressing and resolving social issues. It includes creative partnership opportunities among for-profit, not-for-profit and governmental entities, with a focus on innovative financing techniques, community-centered economic development and creative programs in health and human services.

**PRM 622 – The Family in the Era of Globalization** (3 credits)

This course is a general introduction that investigates current thinking about globalization and the confluence of Christian families around the world. The course will engage the student in broad-based studies on culturally-diverse Christian family values, sexuality, economics, social policy and other influences in the context of globalization. The student will examine implications on the Christian church as families face the demands of modernity.

**THS 601 - The Thesis Project** (6 credits)

The Thesis project provides an opportunity to do master-level research in an MBA-related field resulting either in an academic thesis that can help a student qualify for on-going studies at the doctoral level or a

more popularly directed book that makes a contribution in the field of leadership and management. The final project is to be written in proper form and must make a unique contribution to the body of Christian ministry knowledge or to mission, institutional or business practices. All projects must be discussed with the EMBA Director prior to the appointment of a project supervisor. The EMBA Director will select a supervisor from among the list of approved BGU faculty members. The student may submit the vitae of someone not on the approved list for consideration, but such person must be approved by the EMBA Director and the Academic Dean, in consultation with the Academic Cabinet.

♣ Courses primarily offered via independent or directed studies.



## DOCTOR OF MINISTRY (DMin)

### Program Description

BGU's Doctor of Ministry (DMin) is a ministry degree program designed to enhance the leadership skills of individuals engaged in Christian ministry. BGU's DMin program is unique in many ways. We are not recruiting lone rangers into this program, but ministry leaders. The DMin is distinct from the PhD or ThD in that its primary focus is on implementing and strengthening effective ministry rather than preparing the participant for research or teaching in purely academic arenas. BGU follows the medical model of preparing doctors for surgery in the operating room. At BGU the cities are the labs, and practitioners are professors. Although the DMin is not designed as simply a research degree, in recent years many seminary educators have chosen the DMin degree to enhance their ability to provide training relevant to practical issues in Christian ministry.

Those who pursue a DMin with BGU will obtain a doctoral education in the discipline of ministry to provide global transformation throughout the world. Students who have graduated with a DMin from BGU have utilized their degrees to:

- Plant global churches
- Develop and engage missional ministries throughout the world
- Pastor churches globally implementing ministries to transform lives and communities
- Develop faith-based non-profits
- Develop global mentoring ministries to disciple global communities
- Leadership development that has a global impact in the church and the community
- Develop ministries that assist individuals who are oppressed and abused to provide liberation and transformation

Entrance requirements for the DMin degree assume that the essential foundations of theological education have been established in the life of the participant. The program provides the student with the opportunity to focus on specialized areas of skills and knowledge relevant to practical leadership issues related to various forms of Christian ministry.

The DMin degree is also designed to strengthen the biblical and theological foundations necessary for ministry students to provide strong, biblical leadership within the context of their ministry. The program continually emphasizes the need to integrate both the theory and practice of ministry. The DMin program concludes with a Dissertation Project, which focuses on the student's area of concentration and ministry context.

### Program Outcomes

The DMin degree is a terminal degree that focuses on practical aspects of professional and lay ministry. The objectives of the DMin degree program are as follows:

CRITERIA	DMin – <i>DMin students will</i>
<b>Spiritual Formation</b> – How will this program help students have increased trust in God while dynamically developing and stewarding their partnerships and networks?	<ul style="list-style-type: none"> <li>• Demonstrate a strong theological, hermeneutical and exegetical basis for their life and work, especially in the context of authentic community.</li> <li>• Demonstrate strong personal spiritual growth that significantly increases right relationships with God, self, the communities they serve, and creation.</li> </ul>
<b>Perspective</b> – What shifts in worldview, mindset, new ways of seeing themselves, God, and others will result from this program? How are	<ul style="list-style-type: none"> <li>• Recognize and take advantage of the diversity in the Church, gathered and scattered, as a gift of God, ethnically, economically, culturally, theologically, and globally.</li> </ul>

the BGU 8 perspectives addressed in this program?	<ul style="list-style-type: none"> <li>• Embrace the eight perspectives of transformational leadership to advance God’s kingdom: calling-based, incarnational, reflective, servant, contextual, shalom, prophetic, and global.</li> </ul>
<b>Knowledge</b> – What knowledge is needed to accomplish Spiritual Formation and Perspective Transformation?	<ul style="list-style-type: none"> <li>• Equip urban Christian leaders through a cooperative exchange of theological and missional ideas, experiences, and knowledge, stewarded for and with vulnerable people and places.</li> <li>• Demonstrate a global perspective, with a Christian worldview, self- awareness, and knowledge of how to develop meaningful global partnerships.</li> </ul>
<b>Skills</b> – What hands-on skills will be taught, demonstrated and evaluated in this program?	<ul style="list-style-type: none"> <li>• Demonstrate the ability to conduct innovative, quality research, including a wide variety of research methodologies combined with excellent communication, to address ministry or church-related leadership issues.</li> <li>• Evaluate global models of ministry to engage the global Church in addressing oppressive conditions in various cultures and contexts.</li> </ul>
<b>Application</b> – How will the student apply the content of this program in their life and work during their studies and after they graduate?	<ul style="list-style-type: none"> <li>• Demonstrate transformational leadership in implementation of holistic ministries and organizational approaches within the global Church context and local communities.</li> <li>• Equip congregations to minister to, mentor, and disciple local and global communities to carry out the Great Commission and the Creational Mandate.</li> </ul>

Students are encouraged to write all assignments contextually in order to develop their own city into a teaching and learning laboratory for mission and ministry.

**Extended Doctor of Ministry Degree (Extended DMin)**

Students in the Extended Doctor of Ministry Degree program are required to take 20 additional theology credits beyond a regular master’s in order to demonstrate MDiv Equivalency. BGU discounts do not apply to the Extended portion of an Extended DMin degree. Students in the Extended DMin fall into one of two categories:

1. Special Students. Most students in the DMin program who have Special Student Status are also considered to be Extended DMin students, because a doctoral degree may not be granted to anyone with less than 60 graduate level credits. See “Special Student Status”, section II.B.9.).
2. Other DMin students who have a master’s degree but do not have an MDiv or MDiv equivalency. (These students are not considered to be Special Student Status.<sup>1</sup>)

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<sup>1</sup> In distinguishing between the Extended DMin program and Special Student Status, it may be helpful to note that:  
a) Special Students may be accepted into any degree program.  
b) Not all Extended DMin students are Special Student Status. Many Extended DMin students simply have not earned sufficient theology credits to qualify for an MDiv or MDiv Equivalency.

## **Degree-Specific Admission Requirements**

Standard admission requirements for the 40-credit Doctor of Ministry (DMin) degree program include a Master of Divinity (MDiv) degree or equivalent, a minimum of five years of ministry experience, and present engagement in ministry.

Standard admission requirements for the Extended Doctor of Ministry degree program include a theology master's degree (or any master's degree with sufficient appropriate credits), a minimum of five years of ministry experience, and present engagement in ministry. Students in the Extended DMin program will be allowed to prove their competency by taking 20 additional credits, including: Old Testament Narrative Theology/ Hermeneutics, New Testament Narrative Theology/ Hermeneutics, and Global Christian History. These courses will be referred to as the "extended" courses.

The Registrar's Office will review the applicant's transcripts to determine whether he/she has fulfilled the "extended" courses requirement at a graduate level prior to entering the DMin program, and will present a recommendation to the Academic Dean for consideration. The Academic Dean will make the decision in consultation with the Cabinet. An applicant who has not received a master's degree may only apply for a doctoral degree under Special Student Status (see section II.B.9. for details).

## **Degree Requirements**

**Credits:** Participants working toward the typical Doctor of Ministry degree shall complete 40 semester credit hours by completing all course work and a Dissertation with a minimum grade point average of 3.0. No course grade under the minimum grade of "B-" will be accepted for credit toward the DMin degree. Participants working toward the Extended DMin shall complete an additional 20 credits, or a total of 60 credit hours.

**Program Length & Cost:** Students may take a minimum of two years and a maximum of seven years (from the date of acceptance) to complete the degree. For details about additional fees, see section III. Financial Information.

Participants who have completed and passed all courses except the dissertation may apply for candidacy. Before actual candidacy is received, participants are allowed and encouraged to submit final project proposals early in their degree program in order to allow sufficient time to complete specialized work related to their concentration. The Academic Dean will oversee the qualifying of participants for candidacy. Request for candidacy will include the following procedures:

- a. The prospective candidate will have fulfilled all entrance deficiencies and other conditions stipulated at the time of admission into the program;
- b. The prospective candidate will have demonstrated a capacity for individual research indicated by the quality of written work submitted in conjunction with course work;
- c. The prospective candidate will submit a Request for Candidacy form to the Academic Dean's Office;
- d. The prospective candidate will submit a final Dissertation Project Proposal to the academic dean for approval. A sample proposal is available from the Registrar's Office. The project fee is for eight credits. The first half is due with the project proposal and the remainder is due when the final Dissertation Project is submitted. Please request the Dissertation project handbook for details on this process; and
- e. An oral defense of the Dissertation must be completed before final recommendation for candidacy is approved.

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- c) Most Special Students in the DMin program are actually enrolled in the Extended DMin because all doctoral students must have earned at least 60 graduate-level credits in order to graduate. Also, a Special Student without a Master's degree might have taken a sufficient number of theology credits to be exempted from some or (rarely) all of the Extended portion of the Extended DMin. Since each student's academic background is distinct, specific credits required for the Extended portion of the Extended DMin may be waived and/or replaced with other credits by the Academic Dean, in consultation with the Academic Cabinet.

## Dissertation Project Policy

The Doctor of Ministry program concludes with a Dissertation Project that integrates both theory and practice of ministry. It is this combination of theory and practice in the field of the candidate's ministry that distinguishes this program from other programs that focus on academic and experimental research (please request or download Dissertation project handbook for current details). The Dissertation Project is to be written in proper form and style and must contribute to the knowledge of the work of the ministry. The project proposal must be approved by the Academic Dean, in consultation with the Academic Cabinet. Through the Dissertation Project, the candidate must demonstrate the following:

- a. The ability to identify a specific concern in ministry, mobilize appropriate resources, develop a method for addressing the concern, and evaluate the completed results;
- b. The ability to reflect depth of theological insight in relation to practical ministry; and
- c. The ability to function responsibly under supervision appropriate to the project.

Participants should enter the degree program with a potential topic in mind. A supervisor will be selected from among the recommended faculty by the participant to function as the primary supervisor on the Dissertation Project. The Director of Doctoral Final Projects and the Academic Dean will also be available for consultation throughout the Dissertation Project process.

More detailed information on the Dissertation and candidacy process may be found in the Final Project Handbook. Visit the website or contact the BGU office for a copy.

## Curriculum

Course No.	Course Title	Date Taken	Credit Hrs.	Grade
<b>Phase 1</b>				
<b>OVI 701</b>	Overture 1 (cities around the globe)		8	
<b>PRM722</b>	Cultural Transformation (choose one of the following courses: Family in the Era of Globalization; Poverty & Social Justice; or Cross-Cultural Engagement)		4	
<b>MCC707</b>				
<b>MCC708</b>				
<b>LDR 710</b>	Donors, Grants & Social Media		4	
<b>Credit subtotal</b>			<b>16</b>	
<b>Phase 2</b>				
<b>THE 730</b>	Global Narrative Theology		4	
<b>ASM 704</b>	Global Organizational Assessment		4	
<b>MCC 716</b>	Global Ministry Development		4	
<b>Credit subtotal</b>			<b>12</b>	
<b>Phase 3</b>				
<b>RES 701</b>	Research Bridge*		4	
<b>DIS 701a</b>	Doctoral Final Project (Part 1)		4	
<b>DIS 701b</b>	Doctoral Final Project (Part 2)		4	
<b>Credit subtotal</b>			<b>12</b>	
<b>TOTAL CREDITS</b>			<b>40</b>	

## DOCTOR OF TRANSFORMATIONAL LEADERSHIP (DTL)

### Program Description

The Doctor of Transformational Leadership (DTL) is designed for leaders in organizations that are focused on urban relief, development or advocacy, or cultural influence, from a Christian perspective. These organizations can be non-profit, for-profit or government entities.

**(Option 1) City Transformation:** Engages leaders in the process of exegeting their cities and mobilizing city leadership to address the core problems and best opportunities in their city, culminating with a city consultation project and doctoral final project focused on a transformation process in their city.

*Option 1 Program:*

- Overture 1 (in various cities around the world)
- IUL 702: International Urban Leadership (in various cities around the world)
- RES 702: Project Design Methodology
- Specialization: Mentored Studies
  - MCC 710: Exegeting Your Community (1<sup>st</sup>)
  - MCC 712: Asset Based Community Development and Appreciative Inquiry (2<sup>nd</sup>)
  - MCC 711: Identifying/Gathering City Leadership Toward Christ-Centered Civic Renewal
- DFP 701: Doctoral Final Project: A City-Wide Consultation

**(Option 2) Entrepreneurial Organizational Transformation:** Focuses leaders in assessing their own organization's potential contribution to city transformation culminating in a change process project and doctoral final project focused on their organization. Leaders in the following areas receive specialized curriculum:

- a. Non-profit/NGO leaders: focuses on the non-profit in any global context.
- b. Transformational Business leaders: focuses on the business context.
- c. Leadership Foundations: focuses on the Leadership Foundation context.
- d. Emerging Urban Leaders: focuses on the student ministry context.
- e. North American Urban Leadership: focuses on North American urban contexts, including non-profit leaders.

*Option 2 Program:*

- Overture 1 (various international settings)
- ASM 701: Organizational Transformation
- RES 702: Project Design Methodology
- Specialization Package – Mentored Studies:
  - MCC 710: Exegeting Your Community (should be taken before MCC 702 and MCC 701)
  - MCC 701: Community Development or MCC 712 - Asset Based Community Development and Appreciative Inquiry (take 2<sup>nd</sup>)
  - MCC 702: Urban Immersion or MCC 711 - Identifying/Gathering City Leadership Toward Christ-Centered Civic Renewal (take 3<sup>rd</sup>)
- DFP 701: Doctoral Final Project: Major project for your organization

**(Option 3) Cultural Transformation:** Equips leaders to discern their gifts and calling; intensify their spiritual development; and create opportunities for transformational influence in the cultures where they live and work.

*Option 3 Program:*

- Overture 1 Held in various international settings (8 credits)
- ASM 702: Personal Assessment (8 credits)
- RES 702: Project Design Methodology (4 credits)
- DFP 701: Doctoral Final Project: Major project focused on Cultural Transformation (8 credits)
- Specialization Combination of Mentored Studies, Independent Studies, Electives, Courses and/or Urban Immersions (12 credits):

## **Program Outcomes**

The DTL degree is a terminal degree that focuses on practical aspects of professional leadership. The objectives of the DTL degree program are as follows:

CRITERIA	DTL – DTL students will:
<p><b>Spiritual Formation</b> – How will this program help students have increased trust in God while dynamically developing and stewarding their partnerships and networks?</p>	<ul style="list-style-type: none"> <li>• Demonstrate a biblical or theological basis for their life and work, especially in the context of authentic community.</li> <li>• Demonstrate personal spiritual growth that significantly increases right relationships with God, self, others, and creation.</li> </ul>
<p><b>Perspective</b> – What shifts in worldview, mindset, new ways of seeing themselves, God, and others will result from this program? How are the BGU 8 perspectives addressed in this program?</p>	<ul style="list-style-type: none"> <li>• Demonstrate their recognition of diversity as a gift of God, ethnically, economically, culturally, and globally.</li> <li>• Demonstrate implementation of the eight perspectives of transformational leadership within their organizational contexts: calling-based, incarnational, reflective, servant, contextual, shalom, prophetic, and global.</li> </ul>
<p><b>Knowledge</b> – What knowledge is needed to accomplish Spiritual Formation and Perspective Transformation?</p>	<ul style="list-style-type: none"> <li>• Be engaged in a cooperative exchange of ideas, experiences, and knowledge, stewarded for and with vulnerable people and places.</li> <li>• Demonstrate a global perspective, with a Christian worldview, self-awareness, knowledge of how systems work globally, and growing international relationships.</li> </ul>
<p><b>Skills</b> – What hands-on skills will be taught, demonstrated and evaluated in this program?</p>	<ul style="list-style-type: none"> <li>• Demonstrate the ability to conduct innovative, quality research, including a wide variety of research methodologies combined with excellent communication.</li> <li>• Demonstrate an entrepreneurial capacity to address oppressive conditions in various cultures and contexts through relief development or advocacy.</li> </ul>
<p><b>Application</b> – How will the student apply the content of this program in their life and work during their studies and after they graduate?</p>	<ul style="list-style-type: none"> <li>• Demonstrate transformational leadership in implementation of holistic mission and organizational approaches within a global urban context.</li> <li>• Make a significant transformational impact in their local environments through contextualizing theories and best practices learned throughout the educational journey.</li> </ul>

Students are encouraged to write all assignments contextually in order to develop their own city into a teaching and learning laboratory for personal mission and work.

### Degree-Specific Admission Requirements

An accredited Master's Degree of at least 36 hours is required for entrance into the 40-credit DTL. In the rare occasion of a student with special student status, evidence must be provided that the essential

foundations of a master's level education have been established in the life of the participant, and that a minimum of five years of influence in a specific sector of society (e.g., private, public, non-profit/NGO, business, government, social service, ministry, etc.) has been acquired. It is also assumed that the student has a significant understanding of the Bible from either formal or non-formal learning. The program provides the student with the opportunity to focus on specialized areas of skills and knowledge relevant to practical leadership issues related to various forms of urban leadership.

### **Degree Requirements**

Participants working toward the DTL degree shall complete 40 semester credit hours by completing all course work and a Final Project with a minimum grade point average of 3.0. No course grade under the minimum grade of "B-" will be accepted for credit toward the DTL degree.

**Program Length & Cost:** Students may take a minimum of two years and a maximum of seven years (from the date of acceptance) to complete the degree. The cost per credit for the EMBA is \$500. For details about additional fees, see section III. Financial Information.

Participants who have approximately three-quarters of their degree program completed may apply for candidacy. Before actual candidacy is received, participants are allowed and encouraged to submit final project proposals early in their degree program in order to allow sufficient time to complete specialized work related to their concentration. The Academic Dean will oversee the qualifying of participants for candidacy. Request for candidacy will include the following procedures:

- a. The prospective candidate will have fulfilled all entrance deficiencies and other conditions stipulated at the time of admission into the program;
- b. The prospective candidate will have demonstrated a capacity for individual research indicated by the quality of written work submitted in conjunction with course work;
- c. The prospective candidate will submit a Request for Candidacy form to the Academic Dean's Office;
- d. The prospective candidate will submit a Final Project proposal to the Academic Dean for approval. A sample proposal is available from the Registrar's Office. The project fee is for eight credits. The first half is due with the project proposal and the remainder is due when the Final Project is submitted. Please request the Final Project handbook for details on this process; and
- e. An oral defense of the Final Project must be completed before final recommendation for candidacy is approved.

### **Final Project Policy**

The DTL program concludes with a Final Project that integrates both theory and practice of urban and organizational leadership. It is this combination of theory and practice in the field of the candidate's profession that distinguishes this program from other programs that focus on academic and experimental research (please request or download the Final Project handbook for current details). The Final Project is to be written in proper form and style and must contribute to the knowledge of the work. Student is encouraged to first complete the required course work in order to be better prepared for the final project. The project proposal must be approved by the Academic Dean, in consultation with the Academic Cabinet. Through the Final Project, the candidate must demonstrate the following:

- a. The ability to identify a specific concern in urban and/or organizational transformation, mobilize appropriate resources, develop a method for addressing the concern, and evaluate the completed results;
- b. The ability to reflect depth of theological insight in relation to practical urban and organizational leadership; and
- c. The ability to function responsibly under supervision appropriate to the project.

Participants should enter the degree program with a potential topic in mind. A supervisor will be selected from among the recommended faculty by the participant to function as the primary supervisor on the Final Project. The Final Project Director and the Academic Dean will also be available for consultation throughout the Final Project process. More detailed information on the Final Project and candidacy process may be found in the Final Project Handbook. Visit the website or contact the BGU office for a copy.

## Curriculum

Course No.	Course Title	Date Taken	Credit Hrs.	Grade
<b>Core Courses</b>				
OV1 701	Overture I (in cities around the globe)		8	
RES 702	Project Design Methodology		4	
DFP 701	Doctoral Final Project		8	
			<b>Credit subtotal</b>	<b>20</b>

Choose one option from the following three:

### Option 1

#### City Transformation

Option 1 – City Transformation				
IUL 702	Int'l Urban Leadership		8	
MCC 710	Exegeting your Community (take first)		4	
MCC 712	Asset-Based Community Dev/Appreciative Inquiry (take second)		4	
MCC 711	Identifying/Gathering City Leadership (take third)		4	
			<b>Credit subtotal</b>	<b>20</b>

### Option 2

#### Entrepreneurial Organizational Transformation

Option 2 – Entrepreneurial Organizational Transformation				
ASM 701	Organizational Assessment		8	
Elective 1	To be determined upon the advice of your advisor		4	
Elective 2			4	
Elective 3			4	
			<b>Credit subtotal</b>	<b>20</b>

### Option 3

#### Cultural Transformation

Option 3 – Cultural Transformation				
ASM 702	Personal Assessment		8	
Elective 1	Combination of mentored, independent, directed studies, traditional courses, and/or urban immersions.		4	
Elective 2			4	
Elective 3			4	
			<b>Credit subtotal</b>	<b>20</b>

## Joint Degree Programs

Even though BGU partners with many educational institutions and accepts transfer of credits towards a BGU degree, we do not have a joint degree program with any institution.

## Course Descriptions-DMin & DTL

**NOTE:** The core courses are offered every year but electives and specializations are offered either on an every-other-year basis or on demand. Any course that is not either one of the student's specialization courses or a core course in his or her program can be taken as an elective course.

All 700-level courses are doctoral-level classes. Course numbering/lettering corresponds with the following:

ASM	Assessment
BUS	Business
DFP	Doctoral Final Project
DIS	Dissertation
HST	History



IUL	International Urban Leadership
LDR	Leadership
MCC	Ministry in Complex Contexts
OV	Overture
PRM	Practical Ministry
RES	Research
THE	Theology/Theological Reflection
TOW	Theology of Work

**ASM 701 Organizational Assessment (8 credits)**

Students will assess the degree to which their institution/organization/role has the potential for contribution to civic transformation. Student will work to propose the adjustments necessary to more effectively align it with this goal. This course should include: appraisal of vision and mission statements, assessment of the unique contribution of the institution, discernment of contextual issues in their city that merit enhancing the capacity of their organization, and familiarity with current assessment tools. This course provides the contextual focus and pragmatic framework for the rest of the DTL degree, as well as benchmarking by which change will be measured.

**ASM 702 Personal Assessment (8 credits)**

Students will assess their readiness and next steps to be transformational leaders in their organizations, city or internal/external cultures where they have influence. Students will work to express their calling based upon current opportunities as well as their life narrative. Students will assess natural giftedness as evidenced in their life stories; spiritual gifts as evidenced in their ministries; as well as issues in their life that will limit their relational and missional abilities. This course includes a special emphasis on spiritual formation practices and principles connected to God's wiring in their life and context. This course provides the personal focus and framework for the student to design the rest of the DTL degree to develop specific steps for mentoring, skill development, and research to build upon their strengths and opportunities and shore up weaknesses.

**BUS 708 - People Development and Management (4 credits)**

What is traditionally taught as Human *Resources* elsewhere is taught at BGU as Human *Relationships*. God created humans to work through their giftedness within the context of healthy personal and institutional relationships. Leaders are responsible to build organizations that do this well, which should result in maximizing organizational goals. This course helps students understand the various types of systems needed for healthy people development and work environments to take place in any marketplace organization or ministry, regardless of the urban arena. Students will learn skills that infuse relational health, empowerment, dignity and transformation into what are often people-insensitive HR activities. Students will gain hands-on experience in key skill areas of labor and employee relations, clear metrics, adequate training, recruitment, hiring, performance management, development and retention/separation of service. Among other models, this course will explore the global paradigm-changing *Joy at Work* approach pioneered by Dennis Bakke that decentralizes these tasks to front-line work teams around the world, in international and local contexts.

**DIS 701a & b Dissertation (8 Credits)**

The capstone course in the DMin program is a research-based ministry project dissertation, which draws together all that the student has learned into final form. The DMin dissertation will include an emphasis on solving a particular problem related to Christian ministry. The project focuses on the concept of Transformational Leadership for the Global City, which involves the ability to empower others, congregations, communities, cities, and organizational systems to experience greater levels of God's shalom. A Supervisor will be chosen by the student or assigned by the Dissertation Director from the list of approved supervisors.

**DFP 701a & b Doctoral Final Project (8 Credits)**

The capstone course in the DTL program is the Doctoral Final Project (DFP). The Doctoral Final Project draws together all that the student has learned into final form and contributes to a practical accomplishment for the leader or the leader's institution according to their specialization. The Doctoral Final Project will

include an emphasis on the organizational, cultural or city issues faced in the project. A Supervisor will be chosen by the student or assigned by the Final Project Director from the list of approved supervisors.

**HST 721 Global Christian History & Praxis (4 Credits)**

This course allows doctoral students to track their own theological and ecclesial histories. The students will gain insight from the lives of Christian leaders throughout history, who have been instrumental in transformative change. This course will deal with the early Church and orthodoxy.

**IUL 702 International Urban Leadership (8 credits)**

This course is focused on those leadership opportunities and challenges that are faced in highly dynamic global urban contexts, as well as the transformational influence necessary for systemic change to occur in local environments. It is built on the infrastructure of our Overture 2 Courses held in cities around the world, but has a separate reading list, different curricular requirements, and projects that are focused on preparing for a city consultation or applied research in their own city.

**LDR 702 Introduction to Organizational Transformation (4 Credits)**

The course will focus on introducing the student to the emerging field of study of organizational transformation and its application to the challenges and opportunities facing today's global and urban ministry leader. Specific attention will be given to the factors which need to be taken into consideration in initiating, managing and sustaining needed transformational change within an urban ministry organization, particularly as it relates to the role that leadership and organizational culture plays in this process.

**LDR 706 The Servant Leader in a Multi-Cultural World (4 Credits)**

This course focuses on the *person* of the leader and explores the paradoxical concept of servant leadership, modeled by Jesus, within the broader context of the abundance of leadership theories, in order to gain a clearer understanding of one's true vocation, how one best leads, and the ability to lead oneself in an increasingly multi-cultural and complex world.

**LDR 710 Donors, Grants & Social Media (4 Credits)**

This course is designed to help students infuse the perspective, values and prayerfulness of a transformational leader into every aspect of resourcing their ministries and businesses. The end goal is clarity of perspective, practical skills, and concrete steps toward their goals during the class. In this course you will learn a theology of fundraising; how to express the story of your vision and mission in a way that connects to people's minds and hearts; how to identify new sources of donation and fee income, and how to develop local sources of funding to decrease dependence upon cross-cultural sources. Practical outcomes will include a personal/ organizational blog with social media coaching; a case for support document and a draft fundraising/resourcing plan for your organization.

**LDR 712 Business as Stewardship & Mission (4 Credits)**

Whether the student is a business person, a pastor or a not-for-profit leader, the *purpose* of business is often misunderstood. This course provides the conceptual framework, as well as practical tools to see your calling not just as what you do with the money you earn in business, or who you evangelize while doing business, but in the actual essence of the value you create in the accomplishments of your work. It is intended to change your perspective from Ministry *in* the Marketplace, to Ministry *as* Marketplace. The doctoral student will be required to reflect on their ministry journey in relationship to the marketplace and to develop a ministry strategy for engagement in the marketplace. ♣

**LDR 714 Transformational Leadership (4 credits)**

This course will focus on the eight perspectives of transformational leadership in relationship to communities globally. Students will be introduced to concepts and topics related to urban leadership, as well as the philosophy and theological underpinnings for this field. Students will be provided with group experiences in order to develop a cohort community to ensure a strong support and accountability infrastructure for the entire program. Study tips and logistics will be reviewed.

**LDR 728 Leadership for Effective Collaboration (4 Credits)**

This course is an innovative and inter-disciplinary course designed in cooperation with leading experts in collaborative partnerships for Christian mission. This course takes a case study and collaborative approach to learning that is organized around realistic scenarios and shared collaborative experience. You will work individually and in teams to solve problems and complete projects that will give you insight into the possibilities for collaboration in community ministry and global mission. You will learn how to apply the principles and processes of collaborative partnerships to address complex community, organizational, and social issues, accomplish challenging goals, and bring big missional dreams to reality.

**MCC 701 Church in Community Development (4 Credits)**

Communities can be changed by incarnational leaders. Jesus Christ in his incarnational life becomes the method, the message and the means for transforming communities. Students will explore and evaluate community development models and seek integration with their context of ministry. This course is offered in conjunction with the Christian Community Development Association's annual conference.

**MCC 702 Urban Immersion (4 Credits)**

The Urban Immersion is an experiential plunge into the urban reality. Students will be guided through a process of exegeting the city, viewing multiple models of ministry, and reflecting on what they see and hear. This course is learning in motion.

**MCC 703 City Consultation (4 Credits)**

This course is designed to immerse the student in the City Consultation ethos and process. The student will be exposed to the historical need for consultations in contrast with the traditional conference, seminar, or crusade. Participants in this course will be exposed to the values, objectives, and biblical principles undergirding a consultation approach to the city. Students will learn how to network a city, crossing multiple working sectors. Students will also be guided through a consultation planning process for their city and a way to sustain long term change. Students will visit ministries, churches, businesses, and public offices. The doctoral student will be required to plan a City Consultation in their ministry context.



**MCC 704 The City, Church & Housing (3 or 4 Credits)**

This course will challenge students to integrate their faith with where they live, work and worship. A theology of housing, community transformation and place will be explored and their relationship to gangs, violence, racism, housing affordability, traffic, and climate change along with theological frameworks that either help or hinder healthy communities. Students will compare biblical and US land use legislation, models of community transformation and housing affordability that bring hope and healing to the most vulnerable, while developing leaders, faith and growth within the local church.

**MCC 706 Advocacy for Social Justice (3 or 4 Credits)**

This course explores what it means for every Christian in every context to observe God's call "to act justly, to love mercy, and to walk humbly with your God." Participants will explore various biblical, theological, and historical traditions of social justice. We will investigate detailed examples of injustice and models of advocacy, both in the United States and internationally. Finally, students will research and uncover specific and tangible ways in which ordinary Christians can intervene individually and organizationally, in order to help remedy instances where injustice exists.

**MCC 707 Poverty, Diversity & Social Justice (4 Credits)**

This course addresses issues that are at the heart of the crisis being experienced by virtually every global metropolis. It examines current theories of poverty, diversity, and social justice, including current debates on poverty and development, the proper role and response of the church to urban, inner-city realities, Liberation Theologies for today's world, and evangelical reflection on social action and political involvement. This course seeks to expose the students to poverty and poverty-alleviation efforts on the front lines of urban centers.

**MCC 708 Cross-Cultural Engagement (4 Credits)**

Cross-culture understanding is essential to building relationships and leading organizations in the 21st century. This fast-paced course will address fundamental concepts of cross-cultural studies from a Christian

perspective, including cultural and social anthropology, worldview, contextualization, communications and cross-cultural conflict, with particular emphasis on cross-cultural ministry and business. Going beyond theory, students will engage in practical cross-cultural exposure and development of key cross-cultural, listening, interpretation, and communication skills.

**MCC 710 Exegeting Your Community (4 credits)**

This is the first of three courses the student will take to begin to study the community (followed by MCC 712 and then MCC 711). As a foundation the theology of place and the importance of incarnational presence will be considered. The individual project of the course involves exegeting the community from the street level. The student is taught the skill of interviewing and addressing the community from the point of conversation. Emphasis is placed on understanding the community from the perspective of the residents, business owners, and other stakeholders (should be taken first in the series).

**MCC 711 Engaging City Leadership through Christ-Centered Civic Renewal (4 cr)**

This course will examine the existing sectors of each city, looking at the disciplines and dynamics involved in engendering cross-sector collaboration for civic renewal. Students will explore the tension between individualism and community in achieving the common good, as well as see the city through several national lenses that demonstrate features that have historically sparked renewal movements. With pragmatic assignments getting students out in their cities, students will engage in defining what Christ-Centered Civic Renewal will look like in their communities, and mine the rich leadership treasure of their communities as a preparation for the eventual consultation they will do, the final doctoral project for the DTL (should be taken third in the series).

**MCC 712 Asset-Based Community Development (ABCD) and Appreciative Inquiry (AI) (4 cr)**

This course will examine the benefits of ABCD and AI as contrasted with a deficit-based approach to community transformation. Students will examine the concepts of the abundant community based on the work of McKnight and Block and others, as well as define and execute ABCD/AI projects in their own communities (should be taken second in the series).

**MCC 713 Advocacy & Poverty (3 Credits)**

This course addresses issues that are at the heart of crises being experienced by every global city. Starting with a biblical framework, this course examines current global issues of poverty, diversity, and social justice. The course includes sections that discuss recent changes in the fields of relief, development and advocacy, as well as current debates surrounding the proper role and response of the Christian leader to Liberation Theologies, environmental policies, and political involvement. This course will bring the elements of the urban center to the classroom in order to expose the students to poverty and poverty-alleviation efforts on the front lines.

**OVI 701 Overture I (8 Credits)**

This gateway course into Bakke Graduate University is offered every year in various locations around the world. It welcomes students, forms community among cohorts and exposes students to the underlying philosophy and style of BGU with regard to eight major perspective shifts of transformational leadership: Calling-Based, Incarnational, Reflective, Servant, Contextual, Global, Shalom, and Prophetic. Case studies from ethnic, gender and global perspectives will challenge students to look beyond their own context. The course will focus on character development of leaders and the creation of culture and ethos within transformed and transformational organizations. Daily, on-site observation of urban ministry models and integrated debriefings are incorporated.

**OVII Overture 2 (8 Credits)**

This course is designed to expose the participant to the principles and practices of transformational leadership in the new global city. Course will cover characteristics and skill sets of the transformational leader, as well as the practices of various transformational ministries in a context of concentrated poverty. The role of collaboration and civic networking will be explored, as well as the themes of transformational business, conceptual and strategic approaches to cities, theological foundations for incarnational leadership and other components of Christian community development. The course contains many

experiential features, as well as more traditional academic pedagogies to help participant application in their own context.

**PRM 722 The Family in the Era of Globalization (3 credits)**

This course is a general introduction that investigates current thinking about globalization and the confluence of Christian families around the world. The course will engage the student in broad-based studies on culturally-diverse Christian family values, sexuality, economics, social policy and other influences in the context of globalization. The student will examine implications on the Christian church as families face the demands of modernity.

**RES 701 Research Bridge (4 Credits)**

This on-line course is offered three times a year and assists students in preparing for their Dissertation Project.

**RES 702 Project Design Methodology (4 Credits)**

This on-line course assists students in designing the project that will guide their DTL elective selections and Final Project.

**THE 725 Old Testament Theology & Praxis (4 Credits)**

This course helps the doctoral student relate to the grand themes of the Old Testament Scriptures with intentional global and contextual reading. Students will interact with biblical texts as they also exegete their particular context. Students will engage text, theological practitioners, fellow practitioners, and context.

**THE 726 New Testament Theology & Praxis (4 Credits)**

This course helps the doctoral student understand the missional nature of the New Testament and provides the student a way to exegete the text as they exegete their particular context. Students will engage with text, theological practitioners, fellow practitioners, and context.

**TOW 701 Theology of Work (4 credits)**

To integrate wholeness in work, life, relationships and social impact, students need to grasp the purpose of work, their own unique calling and the meaning of human dignity. Every BGU degree begins with this course in various forms. It explores the meaning and ministry of work that engages people for most of their waking hours. The approach taken is biblical – surveying and meaning of work in God's revealed purpose. It is contextual – showing how worldviews affect one's work ethic and providing both points of content and prophetic challenges. It is integrative – exploring how work is related to ministry, calling, and mission. And it is theological – investigating work in the light of God's timeless Word and the contemporary situation. Having a theology of work is critical both for those engaged in non-ecclesiastical work and also for pastors, called to equip the saints by empowering them to serve God and others in the work world.

**TOW 702 Spirituality & Work – Taking Your Soul to Work (4 credits)**

This course will explore the integration of spirituality and work (business, trades, professions, volunteer service and public service). In contrast with the dualistic approach (the upper level for the contemplative and the lower for the person engaging in a societal occupation) and the compartmentalization of Sunday from Monday, a fully biblical spiritual theology will be discovered as both applied and practical. The course will consider various approaches to integration, and the rich and diverse traditions of spirituality in the history of the people of God, especially the "mixed life." Further, issues raised in the workplace – success, ethics, failure, drivenness, ambition, and creativity – will be seen as opportunities to become a deeper person and to grow in faith, thus demonstrating that the journey inward and the journey outward are interdependent.

**TOW 703 Marketplace Ministry: The Ethics, Spirituality & Theology of Human Enterprise (4 credits)**

This course will help people develop a biblical foundation for their life in the marketplace whether they are in leadership or not. Integrating values into everyday life, developing governing commitments, developing a framework for ethical decision-making and discovering spiritual disciplines for the marketplace, are themes that will be explored. Participants will gain transferable concepts and ideas that can help them make a difference in the work world.

**TOW 704 Workplace Ethics: Engaging Moral Issues in the Marketplace** (4 credits)

This course is a study of a Christian ethics grounded in the Decalogue and the Sermon on the Mount. The Ten Commandments and the Beatitudes will be interpreted and applied as instruction in the key ways of loving God, loving our neighbor, pursuing justice, and promoting life and freedom. The Law and the Gospel are inextricably together in this great covenant between God and his people. Case studies in ethical issues will be explored as a hands-on method of engaging morally complex situations in the day-to-day work world. The course will explore integrity and vocational holiness in the workplace.

**TOW 705 Liberating the Laity: Empowering the Whole People of God** (4 credits)

Equipping the saints for the work of the ministry (Eph 4:11-12) is a fundamental mandate for church and parachurch leaders. Therefore, this course will explore models of Christian ministry that empower the whole people of God for ministry in the church and the world. Central to this is the exploration of the theology of the laity (*laos*) and leadership, discipleship ministries, education for the formation of mature Christians, workplace ministry, the spirituality of everyday life, and the body-life or systemic approach to learning and equipping.

**TOW 706 Teaching Theology of Work** (4 credits)

The TOW teaching certificate explores the process by which suitable people, recommended by the BGU faculty may become credentialed to teach theology of work courses on behalf of BGU. The student will participate in three (3) courses, which can be taken anywhere in the world and includes taking at least two TOW courses, one of which must include a face-to-face or online seminar that is taught by either a BGU-approved professor. The second course may be taken as a distance learning course. One of the courses must be TOW 701, the other of which may be taken concurrently with this course or after. The third course is this independent study in which the student writes and teaches a TOW curriculum for their constituency.

**WLS 701 Programs that Empower Women**

This course is designed to give insight into programmatic methods used to identify underlying factors that impact overall inequities specific to health and the economic wellbeing of women. Case studies will be assessed to better understand the dynamics of transformational leadership practices that inform data collection processes, program design, methodology, mobilization, and implementation strategies that empower women that lead program development initiatives.

**WLS 702 Women Leaders as Catalysts for Collaborative Community Building and Advocacy**

This course examines the core aspects of proactive community development, as well as the vision and leadership strengths women bring to the community advocacy table. Focusing on the dynamics within associative and system-based environments, this class will address the complexities of how women leaders build cohesive, holistic communities, including the constraints they may encounter within the global urban context.

**WLS 703 Mentoring Women in the Professions: Emerging Theories**

The course will examine the attributions, accomplishments and challenges of mentoring women in the professions with a view to identifying theories and proposing a research agenda for mentoring women and girls in a variety of contexts.

♣ Courses primarily offered via independent or directed studies.

## INTENSIVE CERTIFICATES

The Intensive Certificates are an excellent way for life-long learners to glean from what BGU has to offer without the commitment to a full graduate-level degree. Intensive Certificates are also a way for students exploring their interest to apply to BGU to sample up to 12 hours of BGU's courses in their area of interest while paying ½ of the normal tuition costs yet accumulating credit hours that could contribute toward a degree if they decide to apply. Those seeking an Intensive Certificate must complete the Intensive Certificate application and be capable of contributing to the courses at an appropriate educational level

consistent with the matriculating students registered for the course (minimum of a BA degree for master's level courses and MA degree for doctoral-level courses) ([www.bgu.edu](http://www.bgu.edu)).

If, after taking the required courses for the certificate, the participant wishes to convert the courses to apply to a graduate-level degree from BGU, official transcripts of the highest degree earned will be proof of eligibility. Once the participant is accepted as a student and is admitted into a program, he/she will pay the remaining tuition (calculated according to the degree into which the student has been admitted). Certificate credits may only be converted to doctoral or master's degree credits within one year from the date of the last course taken.

### **Intensive Certificate in Transformational Leadership for the Global City**

An Intensive Certificate in Transformational Leadership for the Global City (TLC) is designed for leaders who are interested in being exposed to theological reflections around global urban issues. The Intensive Certificate requires a total of 12 certificate credits. The participant must take either one Overture (6 certificate credits) **or** the Transformational Leadership class (3 or 6 certificate credits) plus the remaining credits chosen from the following list for a total of 12 credits:

ASM702	Personal Assessment (6 certificate credits)
LDR714	Transformational Leadership (3 certificate credits)
TOW701	Theology of Work (3 certificate credits)
MCC710	Exegeting Your Community (3 certificate credits)
MCC708	Cross-Cultural Engagement (3 certificate credits)
OVI701	Overture (6 certificate credits in cities around the globe)

The cost of the certificate is \$250 per certificate credit plus the \$50 Admin Fee per course. All Overture courses (city immersions) require an additional onsite administrative fee (\$450) and participants are responsible for their own travel, lodging, and meal expenses. The participants must participate in all aspects of the course (online and onsite if applicable), read and write all requirements and projects listed in each course syllabus at the level for which the participant would be qualified.

### **Intensive Certificate to Teach Theology of Work**

An Intensive Certificate in Teaching Theology of Work may be obtained by professors who would like to improve their understanding of this vital area of Christian theology in order to teach it in their own contexts. The courses required for the Intensive Certificate are:

- TOW 701 Theology of Work
- TOW 702, 703, 704 or 705 as an Independent Study
- TOW 706 Teaching Certificate in Theology of Work (*must be completed last*)

The certificate program is geared for faculty of schools and pastoral training networks. Interested schools or pastoral training networks are encouraged to nominate one faculty member for consideration as a student in the TOW certificate program. Those seeking a Certificate must fill out the short-form application and submit a written endorsement from their university or college to BGU. A special tuition rate of \$500 per course plus a \$50 Administrative Fee for each is available to students who are selected for the program on this basis.

Selected current doctoral students of BGU may take the three classes as their specialization for their DMin degree at the regular tuition rate. The tuition discount is not available to current BGU students. The participant must complete all of the work as described in the course syllabus for each course and will be awarded a pass or fail grade. The student will only receive an official Certificate if a passing grade is awarded for all three courses. The Certificate must be completed within two years. Once the participant becomes a student and is admitted into a program, he/she will be required to pay an additional \$500 per course. Certificates may only be converted to doctoral or master's degree credits within one year from the date the final course is concluded.

## CERTIFICATES OF ACHIEVEMENT

BGU also provides Certificates of Achievement at various levels that are not eligible to be applied toward degree credit. These certificates recognize a non-degree seeking participant's involvement in a leadership development program that reflects BGU's values, subject matter expertise and includes the involvement of BGU faculty, alumni, mentors or verified partners. To see current list of COAs, go to the "Certificates" tab at <https://www.bgu.edu/certificates-of-achievement/>. If interested in participating, please contact the Registrar's Office.

### New Certificates of Achievement

The BGU Director of Certificate Programs can authorize Certificates of Achievement at various levels that are not eligible for being applied toward degree credit. The requirements for the creation of a new BGU Certificate of Achievement include:

1. The BGU Director of Certificate Programs must be contacted prior to any promotion or finalizing of a Certificate of Achievement. The BGU Director of Certificate Program will oversee the development, financial arrangements, and ongoing quality of BGU's Certificates of Achievement.

2. A BGU staff, faculty or alumni must be part of the design of the content and delivery of the certificate program. A partner organization can be the host and organizer of the certificate program through the connection and leadership of a BGU staff, faculty or alumni.

3. All Certificates of Achievements must involve a minimum of 35 clock hours of participant work which can include all or some of the following: face-to-face instruction, online asynchronous or synchronous instruction, mentoring, small group, reading, writing and application projects.

4. Verified partner organizations are encouraged to make arrangements for the Certificate of Achievement to include the logo of the partner organization to demonstrate both BGU's global network and academic oversight as well and the partner's local contextualization.

5. Certificate of Achievements can involve:

- a. Face-to-face instruction
- b. Online hosting on BGU's certificate site
- c. Online hosting on verified partner's site

BGU must have visibility both during the program as well as on the final certificate. If the program is hosted off BGU's certificate site and there is a financial charge for the program, BGU will retain 50% of the fees, with the remaining 50% available to partners as determined by BGU's Director of the Certificate Program. BGU may charge a portion of the partnership fees if BGU is the primary producer of the video teaching and online content

If interested in COA, please contact either Carolyn Cochran ([Carolyn.Cochran@bgu.edu](mailto:Carolyn.Cochran@bgu.edu)) or Connie Parker ([Connie.Parker@bgu.edu](mailto:Connie.Parker@bgu.edu)).



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