

Final Project Schedule for June 2021 Graduation

2020 Deadlines	Task
June 23	Complete a Final Project Design Methodology course and select a Final Project Supervisor (FPS). For supervisors who are not members of the BGU faculty, arrange for a vita to be sent to the Registrar for required approvals. Also select a Second Reader and have vitae sent to Registrar if not a BGU faculty member.
June 24	Request the Registrar to send a contract to your FPS. Also register and pay for Part 1 of the Final Project process (DFP701a or DIS701a).
June 30	Submit your proposal to the Registrar who will send to the Director of Doctoral Final Projects who will approve in consultation with the Dissertation Advisory Committee. You should have received recommendations and approval from your FPS prior to sending to the Registrar.
September 8	Submit chapter 1 to your FPS for recommendations and approval.
October 13	Submit chapters 2-3 to your FPS for recommendations and approval.
December 8	Submit entire first draft to your FPS for recommendations and approval. The supervisor should also recommend the need for a writing editor when required.
January 12	Revise your proposal draft based on recommendations from your FPS and the writing editor (if editing was needed). Then email the document to your Second Reader for recommendations and approval.
2021 Deadlines	
February 2	After receiving approvals from your FPS and Second Reader, submit your final draft to the Registrar who will forward to the BGU Director of Doctoral Final Projects (DDFP) for approval. Based on approvals, your final draft will be sent to the BGU Technical Reader.
March 8	Complete revisions to the final draft based on recommendations from the BGU Technical Reader and receive approval from your FPS. After your FPS has approved the final draft, you may schedule your Oral Review through the Registrar.
March 9	Schedule your Oral Review through the Registrar. Also provide draft copies of project to your Oral Review Committee (comprised of your FPS, Second Reader, and a BGU representative).
March 31	In order to participate in graduation, all coursework must be completed by this date.

April 3	Email photos of 1) you; 2) your work/ministry context; and 3) you with your family for use during graduation ceremony. Also fill out any forms needed for participation in the graduation ceremony such as cap and gown measurements, etc. Send final draft of Final Project to Registrar in Word format; she will check for any final edits before it is sent out for printing and binding
April 30	All financial obligations must be paid in full by this date before completing your oral review.
May 22	Deadline for oral review completion. Also submit your self-evaluation and have your PLC complete Evaluation #3 to be sent to Registrar.
June	First Saturday in June, attend graduation in Dallas, Texas, USA – celebrate!